

St. David's Episcopal Church
5050 Milton Street, San Diego, CA 92110
Vestry Minutes
November 8, 2011

Call to Order: The Reverend Suzanne E. Watson called the meeting of the Vestry of St. David's Episcopal Church to order with prayer on November 8, 2011 at 7 p.m.

Present: Dotty Baty, Margaret Fox, Rick Kruse, Ann Packard, David Priest, Lynn TenEyck, Kendra Thomas, Elaine Turnbull, Mel Waterhouse, Rev. Suzanne Watson, Lane Woolery, Craig Winder, and Jamie Wood

A quorum was present.

Regularly Attending, Non-Vestry Members Present: Jan Daugherty, Vestry Clerk; Mary McCormick-Whitehouse, Children's Ministry Director; Vera Mizell, Parliamentarian; Steve Turnbull (for Skip Sedgwick, Treasurer); Silvana Vollero, Preschool Director; and The Reverend Thomas A. Wilson, Pastoral Associate

Guests: Sue Lawrence and Melinda Murdock

Business Meeting

Adopt Agenda: The agenda was approved as received.

Approve Minutes: Without objection, the minutes were approved as emailed.

Appoint Timekeeper: Margaret Fox was the timekeeper for the meeting.

Update Vestry on Eagle Project: The October 30 fund-raising dinner went well. The project made about \$3000.00 on everything, which was \$357.00 less than budgeted. 70 people came to the dinner—45 from St. David's and 25 from outside the parish. The work days will be Saturday, December 3, all day and Sunday, December 4, after church.

Officers Reports

Treasurer's Report: Steve Turnbull stated that all income balances on the three major accounts are a concern. There is a negative balance on the Operating account. The line of credit used in October is paid off. From the 2011 original budget, expenses are over budget. The last two months in the Capital Account. Maintenance Reserve is down. The preschool finances are doing quite well: \$54,465 balance, which is positive by \$22,000. The St. David's and the Preschool finance reports were approved as received and will be filed for audit. Personal pledge statements will be ready this Sunday, November 20.

Priest-in-Charge: Rev. Suzanne Watson distributed two articles: "Beware a Theology of Entitlement" and the Parliamentarian's "Do's and Don'ts for Members." (Both are attached.) The parish calendar meeting was held the morning of Tuesday, November 8. Rev. Suzanne Watson distributed calendars for November and December 2011 and January and February 2012. Rev. Suzanne Watson compared the totals for the 2010 and 2011 gatherings of pledges.

Co-Senior Wardens: Elaine Turnbull emphasized several upcoming events: Saturday, November 19, Cleaning the Lord's House plus snacks; Greening of the Church on Sunday, December 18 with lunch; Blue Christmas at 7:00 p.m on Friday, December 23.

Ann Packard updated vestry nominations. Three people have agreed to run so far: Bill Myers, Chris Moreno, and Jan Daugherty. Mel Waterhouse will be up for election to fulfill the remainder of Jarrod Holmes' term.

Junior Warden: Kendra Thomas stated that many churches in the Episcopal Diocese of San Diego are not doing their audits. The diocese is addressing the issue and establishing new rules, suggestions, and processes. One suggestion is using the same auditor to rotate through the parishes. Kendra Thomas recommends that St. David's complete an internal audit. She asked for a committee of three people who have the time and ability to work on an internal audit. She wants two people to pull and organize documents, which Kendra Thomas will review. Jamie Wood volunteered to be on the committee, and one person will come from the Finance committee. Kendra Thomas estimates eight hours total work time for the audit committee. The treasurer of the diocese has to approve an in-house audit committee.

Committee Reports

Preschool: Silvana Vollero, Preschool Director, stated there are 26 to 29 children: two part-time students since last vestry meeting and three new enrollees will come in January.

Preschool issues:

- Gutter leak on the Education Center is contributing to the Preschool's water problem.
- Cement needs to be repaired.
- Additional toilet is too expensive.
- No heat in the Preschool office.
- Parents worked to install new sand and rubber matting for the playground.
- Kelly Thomas, a preschool teacher, has resigned, and Silvana Vollero is interviewing for a replacement.

Silvana Vollero suggested moving \$2500 from the Preschool Fund to the Operating fund to replace grant money designated for the Food Pantry.

Children's Ministry: Mary McCormick-Whitehouse reported that the children had a successful All Saints program, especially performing for the attendees at the 8:00 service for the first time. Gillian Joshi will substitute for Mary McCormick-Whitehouse while she's absent from her position from November 20th through Christmas.

Area Vestry Reports

Pastoral Ministries: Dotty Baty stated that the parish has people in need of services not covered by the Pastoral Ministries. Rev. Suzanne Watson said that the pastoral needs fund addresses those issues. The first plate per month goes to pastoral needs. The church can recommend people call 211 or help them plug into other social

service organizations for services that the church cannot meet. Jamie Wood can assist Rev. Suzanne Watson with a list of social service organizations.

Evangelism: It was reported that Dave Guimont recommended that he provide name tags with lanyards with St. David's names (attached). One hundred lanyards cost \$1.12 each. Dave Guimont suggested donations by parishioners of three dollars per lanyard.

Facilities: The Reverend Tom Wilson is the diocesan safety manager. Rev. Suzanne Watson, Elaine Turnbull, and Rev. Tom Wilson walked over the property to discern any safety hazards. (Letter of recommendations from the diocese is attached.)

Unfinished Business

Mutual Ministry Review (MMR): Elaine Turnbull reported that Suzanne Foucault, the diocesan MMR facilitator, doesn't think we should do the MMR until February at the earliest. Steve Turnbull and Rev. Suzanne Watson agreed that the MMR should be a positive visioning session for the way forward.

Resolutions and Consensus

Motion on Food Pantry Expenditures: The tabled motion about the Food Pantry was automatically rescinded. (A tabled motion dies if it is not brought up again.) Lynn TenEyck made a new motion (email attached):

The Food Pantry Committee is authorized to immediately purchase freezer and refrigerator food storage space for the Food Pantry, and arrange for delivery and installation thereof. Installation will include the removal of the existing stove, non-functional dishwasher, and inefficient refrigerator, and electrical inspection to ensure electrical code compliance for the newly installed appliances.

David Priest seconded the motion, and after a discussion, called the question. The vote was a show of hands--six in favor and four opposed.

Kendra Thomas clarified that the Food Pantry Funds should be segregated in the financial statements as either a liability or a restricted contribution.

Diocesan Share: St. David's pledged 10% of net actual for 2010. The diocese would like parishes to increase each year until reaching the 20% requested. Craig moved that the mission share pledge for 2012 be 10%. The motion was seconded and carried.

New Business

- Rev. Suzanne Watson asked for people to apply for diocesan offices by sending an email to her.
- A program (Power Church software) to update pledge accounting costs \$995 plus \$25 a month. Rick Kruse will investigate further.
- Rev. Suzanne Watson would like the vestry to consider a defibrillator for the campus. Rev. Tom Wilson will investigate further.

Guest Comments: Mary McCormick-Whitehouse, Children's Ministry Director, lodged a formal complaint against the new policy that only vestry members can speak to an item during the meeting. The issue is that

leaders of ministries, such as the Children's Ministry, may know information that the vestry doesn't regarding a decision that impacts that ministry and that the information may be critical to decision-making.

The meeting adjourned at 9:15 p.m.

The next meeting is Tuesday, December 13 at 7 p.m.

Janet T. Daugherty
Vestry Clerk