

St. David's Church and Preschool Vestry Meeting NOTES
November 21, 2023

*The Mission of St. David's is to follow Jesus, loving our neighbors as ourselves,
without exception.*

Plans in Progress with God's Wisdom

6:15-6:30 gathering/sharing time via Zoom
6:30 Meeting Starts

Vestry Attendance:

The Rev. Kirby Smith, Interim Priest in Charge and Vestry Chair; Elaine Turnbull (1/26), Rector's Warden; Anne Kellett (1/26), People's Warden; Loral Priest (1/24), APP Team member; Kathleen Hoot (1/25); Bill Blakeslee (1/26); Jane Krikorian (1/25), Treasurer; Joy Wolf (1/24); and Kathy Winder (1/25).

Not in attendance: Vicki Greco (1/24)

Guests: Karen Garcia, Director of Preschool, Jan Romerdahl, APP Team member; Equilla Luke, APP Team member; the Rev. Nancy Holland, Deacon; David Priest, Chair of Property Committee and Chris Timmins

Vestry Clerk: Joy Wolf for Chris Timmins

RESPECTFUL COMMUNICATION GUIDELINES

Say Together:

R = take **RESPONSIBILITY** for what you say and feel without blaming others.

E = use **EMPATHETIC** listening.

S = be **SENSITIVE** to differences in communication styles.

P = **PONDER** what you hear and feel before you speak

E = **EXAMINE** your own assumptions and perceptions

C = share **CONSTRUCTIVELY** to uphold the wellbeing of the people and the community.

T = **TRUST** ambiguity because we are NOT here to debate who is right or wrong.

Raise hand if you want to speak. Use Active Listening. Do Not Interrupt.

A. Opening - Read Respectful Guidelines

1. Welcome/Call to Order – Fr. Kirby 6:32 pm
2. Welcome Guests: David Priest
3. Opening Prayer
4. Additions to the Agenda: Preschool Budget under Finance, Children & Youth Leader/Paid under Finance, Emergency Preparedness Plan under New Business

B. Old Business

1. **Motion to Approve** October 17, 2023, Minutes. **Motion** to approve with correction MSP Section c II “to remove” was repeated – that will be stricken
2. Approve Consent Agenda: **Motion** to receive the Consent Agenda **MSP**
Read and review all documents in the Vestry Google Doc. Any items that need discussion or clarification must be removed from consent and added to New Business Agenda.
 - i. Rector PIC – no report- being presented orally
 - ii. Rector’s Warden-submitted
 - iii. People’s Warden-submitted
 - iv. Treasurer- submitted
 - v. Preschool- submitted
 - vi. Music Director—no report
 - vii. Service & Justice and Sacred Ground submitted

3. Verbal Reports not in Consent Agenda

Vestry Liaison reports:

1. Vestry – Elaine Turnbull
2. Facilities – David Priest-
 - a. Property report Drain issues– David Priest provided updates. South drain needs to be extended about 25 feet to reach the main drain. **Motion** to spend up to \$2500 to extend the south drain to the main drain.
MSP
 - b. North drain has other issues that still will need to be addressed.
3. Worship – Fr Kirby/Vicki Greco – no updates
4. Christian Formation – Kathleen Hoot
 - a. DOK Calendar Sales -Benefits CCSA @ \$10

b. DOK host for Philadelphia 11- working to host for entire Diocese.

5. Congregational Life – Kathy Winder
6. Service & Justice – Joy Wolf
7. Communications – Bill Blakeslee Advent Meditations ready
8. Congregational Development – Anne Kellett. Ministry Development reports in Google Docs

4. APP Team Update – Jan Romerdahl, Equilla Luke, Loral Priest
Sent fall report to Bishop, and waiting to hear back from her. APP team met last week and spoke about forward movement.

5. Monthly Finance Report – Jane Krikorian

Income/Expenses for Oct 2023

Sept ending cash: \$83,864 (Balance Sheet: BofA + FC accounts)

Oct Church income: \$27,081 (from P&L Church)

Oct Church expenses: \$27,887 (from P&L Church)

Oct Preschool income: \$42,792 (from P&L Preschool)

Oct Preschool expenses: \$41,544 (from P&L Preschool)

Oct ending cash: \$93,034 (Balance Sheet: BofA + FC account)

BofA Savings Acct = \$46,505

Charles Schwab Acct = \$603,861 (includes \$100,000 James Scorey Gift; \$500,000 Verizon sale)

Don Searles Endowment Fund = \$52,171

Discussion about considering using interest email for future employee compensation.

- i. K-House rental update – New rate of \$4000 per month begins January 1, 2024.
- ii. Kidders Matthews update- no update at this time
- iii. **Discussion** 2024 Church Budget- Finance committee will update and bring back an updated 2024 Budget for December Vestry
- iv. **Motion** to approve 2024 Preschool Budget- **MSP**
- v. Paid Children & Youth – budget request for \$4000

6. Priest and Deacon pastoral bank accounts- no update

Still need to be set up.

B of A \$1147 Pastoral for Priest in Charge

1st Citizens \$ 697 Pastoral for Deacon

7. First look at Scorey Bequest Ideas – Survey plus other suggestions posed before the survey went out. **Prayerfully consider**

- a. Next steps
 1. Forum
 2. Vestry discernment

C. New Business

1. Investment Committee: Tabled last month – reintroduced.

Motion to recommend that \$10K be transferred from the B of A Savings and deposited into ECF account to meet the required minimum account balance and to begin regular use of the balanced ECF portfolio. **MSP**

2. Forecasting Budgets for 2025 – 2027. Father Kirby reported that Steve will be preparing model. Budget forecasting team is Steve Turnbull, Bill Myers, Nancy Holland and Father Kirby.

3. Nominating Committee Update – Joy Wolf – no update

4. Greeters and Ushers Update – Nancy Holland

5. Ministry Teams Streamlined – Nancy Holland – tabled to next meeting

6. Emergency Preparedness Plan – wardens will establish a Task Force to review existing plan and make recommendations to update
AED Costs = \$700. – 1500.

D. Important Dates

- a. **Nov. 28** Video Inventory of property for insurance purposes- Steve Schuneman \$\$?
- b. **Dec. 2** Bay Park Food Drive Collection
- c. **Dec. 3** Cursillo/Forum at Coffee Hour
- d. **Dec. 17** Christmas and Holiday Sing a long
- e. Next Vestry meeting: **Dec. 19, 2023**

8. Motion to Adjourn 9 pm

Closing Prayer – Fr. Kirby