

# St. David's Church and Preschool Vestry Meeting Minutes – final October 17, 2023

## Vestry Meeting In Person - Library

*The Mission of St. David's is to follow Jesus, loving our neighbors as ourselves, without exception.*

6:15-6:30 gathering/sharing

6:30 Meeting Starts

### **Vestry**

The Rev. Kirby Smith, Interim Priest in Charge and Vestry Chair; Elaine Turnbull (1/26), Rector's Warden; Anne Kellett (1/26), People's Warden; Vicki Greco (1/24); Loral Priest (1/24), APP Team member; Kathleen Hoot (1/25); Bill Blakeslee (1/26); Jane Krikorian (1/25), Treasurer; Joy Wolf (1/24); and Kathy Winder (1/25).

**Guests:** The Rt. Rev. Dr. Susan Brown Snook, Bishop of the Episcopal Diocese of San Diego; the Rev. Canon Gwynn Lynch, Canon to the Ordinary; Jan Romerdahl, APP Team member; Equilla Luke, APP Team member; the Rev. Nancy Holland, Deacon; David Priest, Head of Property Committee.

**Vestry Clerk:** Chris Timmins

### **A. Opening**

1. Welcome/Call to Order – Fr. Kirby                   **6:30 PM**
2. Welcome Guests: Bishop Susan Brown Snook and Rev. Canon Gwyn Lynch, Rev. Nancy Holland
3. Opening Prayer – Bishop Susan
4. Conversation with Vestry members, Bishop Susan Brown Snook and Rev. Canon Gwyn Lynch
  - A good mutual discussion was had covering a variety of areas. The Bishop was very pleased over her September 10<sup>th</sup> visit and was delighted with the number and diversity of the baptized and confirmands. She asked how these new members came to us and we shared their journeys to us through the Sacred Ground program, friendships and family members of parishioners.
  - She asked about what we feel we have accomplished this year. We shared our thoughts and feelings. We explained that five Action Plan Teams have been formed around the five APP Team Recommendations of March 2023. These are Ministry Development and Understanding Team, Preschool Team, Financial Team, Relationship Development Team and Culture and Power Dynamics Team. Each team is meeting and developing Action plans per Fr Erik Law's model.

- Facility Upgrades such as HVAC, Solar with batteries and possible charging stations were discussed.
- New revenue income plans were revealed with negotiations for a new ATT cell tower as well as marketing through Kidder Matthews for outside groups to lease some of our space.
- The Bishop asked about how we might utilize some of our “lower lot” and encouraged us to engage in the Diocesan Real Estate Initiative to explore if and how we might use this land for missional purposes.
- We were encouraged to look at each of our current ministries to discern whether they need to be continued or retired and celebrated. Changing leadership, limiting length of service of chairpersons, encouraging each ministry to have co-leaders and to include new members.
- The Bishop expressed great hope for us and assured us of full diocesan support. She and Canon Lynch thanked us for our hard work. She revealed that the Standing Committee had approved our Revised Bylaws with a couple of edits requested. She acknowledged Fr Kirby’s and Deacon Nancy’s ministry among us.

## **B. Old Business**

1. **Motion to Approve** September 19, 2023, Minutes **MSP**
2. **Motion to Approve** October 12, 2023 Special Vestry Meeting Minutes **MSP**
3. **Consent Agenda:** Read and review all documents in the Vestry Google Doc. Any items that need discussion or clarification must be removed from consent and added to the New Business Agenda. **MSP**
  - i. Rector – no report
  - ii. Rector’s Warden – report included
  - iii. People’s Warden – report included
  - iv. Treasurer – report included
  - v. Preschool – report included
  - vi. Music Director – no report
  - vii. Service & Justice – report included
  - viii. Other Reports – Sacred Ground Report, ministry development action plan Agenda, Ministry Development Action Plan October 4, and Ministry and Dashboard of investment Committee
4. **Motion to Approve** the consent agenda. **MSP**
5. **Verbal Reports not in Consent Agenda**
  - i. Vestry Liaison reports:
    1. Vestry & Finance – Elaine Turnbull
      - a. **Motion to approve** Clergy Housing Allowance Resolution **MSP**
    2. Facilities – Loral Priest
      - a. Property report – David Priest

3. Worship – Fr Kirby/Vicki Greco –
  - a. Greeters and Ushers Update – Nancy Holland
    - i. Both groups met and procedures are being established
    - b. Looking for new committee for adult formation.
4. Christian Formation – Kathleen Hoot
  - a. Planning in process for Advent
5. Congregational – Kathy Winder
6. Service & Justice – Joy Wolf
7. Communication – Bill Blakeslee
8. Congregational Development – Anne Kellett

ii. APP Team Update – Jan Romerdahl & Equilla Luke

1. Jan mentioned that she is not feeling a sense of urgency to get our workgroups together and present a plan to the APP and Bishop. They should be ready by the end of this year. The Bishop said that while we were behind a bit in our progress, she is still happy with the actions taken so far and recognizes that we might need to take some additional time to work on the items in the plan.

6. **Monthly Finance Report** – Jane Krikorian

i. Action Items:

1. **Motion** to direct Facilities Committee to investigate ways to decrease water usage. **TABLED**
2. **Motion** to increase the K-House rent by 4.5% starting January 1, 2024 for a total amount of \$4,000 per month. The 60-day notice will be given to the tenants by the wardens.**MSP**
3. **Motion** to direct a Parish Survey for ideas, needs, wants regarding the \$100,000 Scorey Trust gift to St. David’s Church & Preschool. **MSP**
4. **Motion** to roll-over the \$100,000 Scorey gift at the Charles Schwab brokerage account currently in a 30-day Certificate of Deposit indefinitely. **MSP**

C. **New Business**

1. **Investment Committee** update and approval of 4 recommendations:

- i. **Motion** to Recommend that the PRFDX (T. Rowe Price Equity Fund) be liquidated and closed with 100% of the proceeds be reinvested into the DODGX(Dodge and Cox Stock Fund) account. This will consolidate the Don Searles Endowments Fund into a single account. **MSP**
- ii. **Motion** to Recommend that some significant portion of the remaining BofA savings should be transferred to the Schwab Money Market account with 5.05% yield and easy access for withdrawal. **MSP**
- iii. **Motion** to Recommend CD Investment Actions Plan:
  - a) \$150K 90-Day CD - Reinvest in 90-Day CD @current prevailing date
  - b) \$100K 90-Day CD - Reinvest Money Market SWGXX (Schwab Government

Money Market) @5.05% interest, readily available to draw.  
c) \$100K 30-Day CD - Scorey Bequest- Rollover in 30-day CD @ the currently prevailing rates until needed. **MSP**

- iv. **Motion** to Recommend that the Vestry transfer \$10K from the BofA Savings and deposit it into ECF account to meet the required minimum account balance and to begin regular use of the balanced opportunity/ risk portfolio  
**TABLED**

**2. Pastoral and Deacon bank accounts amendment from September Minutes.**

- i. **Motion to amend** the Motion passed at the last meeting regarding the Pastoral account at Bank of America. **MSP**
- ii. **Motion** to remove to remove Jane Krikorian as signer for the Bank of America Pastoral account and to add the Rev. Kirby Smith and Rector's Warden Elaine Turnbull as signers for this account. Checking Acct. – Pastoral (3919) **MSP**
- iii. **Motion** to amend the Motion passed at the last meeting regarding the Pastoral account at First Citizens. **MSP**
- iv. **Motion to remove** the Rev Michael Tinnon as signer for the First Citizen Pastoral account and to add the Rev Nancy Holland and People's Warden Anne Kellett as signers for this account. Checking Acct. – Pastoral (4767) **MSP**

**3. Forecasting Budgets for 2025 – 2027** to include a full time rector.

Fr. Kirby contacting: Steve Turnbull, Bill Myers, and Nancy Holland with Fr Kirby and Jane Krikorian as ex officio members

**4. Nominating Committee for 2024:** Interim Priest in Charge plus outgoing members of the Vestry - Joy Wolf, Loral Priest, Vicki Greco

**5. Important Dates**

- i. Next Vestry meeting: Nov. 21<sup>st</sup> 2023

**6. Motion to Adjourn** 8:40 PM

**Closing Prayer** – Fr. Kirby