

St. David's Church and Preschool Vestry Meeting Minutes – September 19, 2023

*The Mission of St. David's is to follow Jesus, loving our neighbors as ourselves,
without exception.*

Vestry

The Rev. Kirby Smith, Interim Priest in Charge, Vestry Chair, Elaine Turnbull (1/26), Rectors Warden, Anne Kellett (1/26), Peoples Warden, Vicki Greco (1/24) Loral Priest (1/24), Kathleen Hoot (1/25) Bill Blakeslee (1/26) Jane Krikorian (1/25), Treasurer, Joy Wolf (1/24) Kathy Winder (1/25)

Staff: Karen Garcia Director St. David's Preschool; John Mark Harris, Director of Music, Treena Roman, Parish Administrator

Team: Loral Priest

Vestry Clerk: Chris Timmins

A. Opening

1. Welcome/Call to Order – Fr. Kirby **6:33 PM**
2. Welcome Guests

i.Rev. Nancy Holland

ii.David Priest

iii.Steve Turnbull

iv.Karen Garcia

3. Opening Prayer – Fr. Kirby
.Scripture Meditation – him

4. Establish Quorum

.PRESENT: Elaine Turnbull, Anne Kellett, Vicki Greco, Loral Priest, Jane Krikorian, Joy Wolf,
i.ABSENT: Bill Blakeslee, Kathy Winder, Kathleen Hoot

B. Old Business

1. **Motion to Approve** August 15, 2023, Minutes **MSP**

2. **Motion to Approve Consent AgendaMSP**

i.Rector – No report

ii.Rector's Warden – Report Included.

iii.People's Warden – Report included plus several facility documents.

iv.Treasurer – Report included.

v.Preschool – Report included.

vi.Music Director – No report

vii.Service & Justice – No report; article included.

viii.Other Reports – Ministry Development, Welcoming Committee, EDSO Model Bylaws.

ix.Investment Workgroup – Several documents included.

3. Verbal Reports not in Consent Agenda

i. Verbal Reports not in Consent Agenda

1. Baptism, Confirmation/Bishop's Visit/ Celebration report – Nancy Holland

- a. A full report/reflection will be turned in to Fr. Kirby.
- b. There should be a place setting for 100 people. A volunteer is needed to sell the pottery style plates, purchase others, and fill in missing silverware.

ii. Vestry Liaison reports:

1. Vestry & Finance – Elaine Turnbull

- . Postponement of Bylaws discussion – a special in-person meeting will be called – date TBA.

2. Facilities – Loral Priest

- . Emergency broken tree branches removed 9/18 in Preschool playground. Except for emergencies, trimming/cutting trees will be in 2024 budget.

a. Property report – David Priest

i. Still determining what needs to be painted and when.

ii. Still determining what to do about the 60-year-old drainage pipe.

3. Worship – Fr Kirby/Vicki Greco

- . Fr. Kirby has ideas about changes to worship. TBD

a. "Time for Tradition" is a popular new addition to worship service.

4. Christian Formation – Kathleen Hoot – absent

- . Fr. Kirby exploring different options for Adult Christian Formation offerings.

5. Congregational Life – Kathy Winder – absent

6. him Service & Justice – Joy Wolf

- . October – next Sacred Ground group

7. Communication – Bill Blakeslee – absent

- . There is a need for a Social Media person.

8. Congregational Development – Anne Kellett

- . There is a workgroup writing the Action Plan for Ministry Development.

a. A motion will be made under New Business to join the Clairemont Town Council.

9. Preschool – Karen Garcia

4. APP Team Update – Jan Romerdahl & Equilla Luke

i. Quarterly report will go to Bishop.

ii. APP Team has moved into a new phase – *Collaboration* rather than *Oversight*.

iii. Jan Romerdahl met with the Bishop who said she will assess our progress in March 2024. The Bishop also mentioned that she is interested in our new bylaws, and that perhaps we should look at a smaller Vestry.

5. Monthly Finance Report – Jane Krikorian

i. Action Item

1. **Motion to Reinvest** the \$100,000 Scorey gift from the BofA Savings Account into a 30-day Certificate of Deposit with the Charles Schwab brokerage account and continued each month until further notice from vestry. The current expiration date is September 25. **MSP**

2. A policy needs to be established for how and when to let the congregation know about these gifts. Anne will write an article for the Weekly Times and October Gospel about the Scorey gift.

6. Workgroup Reports:

i. Bylaws – Postponed by Rector’s Warden. A special in-person meeting will be set – date TBA.

ii. St. David’s Branding update

1. Two images were sent out to vestry for initial “vote.” **Motion to Approve** the first draft of the image of the cross. There was discussion about how to portray the dove.

MSP

C. New Business

1. There were two Investment Committee resolutions: Operating Plan and Gift Acceptance Policy.

i. Motion to Approve Operating Plan. There were some changes made to the wording of the Plan to reflect recommendations from August meeting. **MSP**

ii. Motion to Approve Gift Acceptance Policy (version 6.3). Wording was changed to reflect recommendations from August meeting. A copy is available in Google Docs. **MSP**

2. **Motion to Approve** a list of St. David’s spaces and times available for rent or lease to Kidder-Matthews for a listing agreement. Documents included with People’s Warden reports **MSP**
3. **Motion to Approve** entering into a Listing Agreement with Kidder-Matthews. **MSP**
4. **Motion to Approve** adding Fr. Kirby Smith (priest in charge) to the Bank of America Pastoral Account with Rector’s Warden, Elaine Turnbull, as additional signer. **MSP**
5. **Motion to Approve** Deacon Nancy Holland to the First Citizens Bank Pastoral Account. People’s Warden, Anne Kellett, to be added as additional signer. **MSP**
6. The Stewardship Committee requested a goal be set for Pledge Drive. \$215,000 was suggested. **Motion to Approve.** **MSP**
7. Sunday School teacher for Sunday morning for 5-10 yrs. olds & Youth – 5 hours per week @ \$20. Per hour. Funds for 2023 are already in the budget. There is an ad for this position on the Diocesan website. Will post on Facebook and Next Door as well.
8. A new Workgroup for Forecasting Budgets for 2025 – 2027 (to include full rector) will be formed. Wardens to appoint.
9. **Motion to Approve** \$30 membership in Clairemont Town Council as part of the Ministries Development Action Plan. **MSP**
10. Per the Bylaws: “the Vestry shall appoint a Nominating Committee which shall consist of up to three (3) members to work with the Rector, usually the three outgoing Vestry members. They will nominate one or more members of the Parish to fill each of the vacant positions.” This will be discussed at October meeting.

D. Important Dates

1. Next Vestry meeting: October 17, 2023 – **IN PERSON** in Library with Bishop Susan Brown Snook & Rev Gwynn Lynch, Canon to the Ordinary

E. Motion to Adjourn **MSP :40 AM**

Closing Prayer – Fr. Kirby