

THE PEOPLE'S WARDEN REPORT

August 2023 for July 2023

1. Attended weekly Rector/Wardens meetings
2. Attended App meetings 7/9, 7/12
3. Zoom meeting with Eric Law 7/11
4. Finance Committee meeting 7/11
5. Set up Investment Account at Charles Schwab 7/11
6. Bank of America met to become check signer 7/12
7. Welcoming Committee meeting, 7/13
8. Vestry meeting 7/18
9. Sacred Ground movie 7/15
10. Completed Monthly Operational Report 7/15
11. Eric Law Workshop 7/22
12. St David's Happy Hour 7/26
13. All Sunday services
14. Presented impromptu Forum to discuss APP Action Planning process. 7/30
15. Met with Chris Tumilty, Communications Director for the Diocese, 7/13
16. Met with Charlotte Preslar, Children's Ministry Director of the Diocese, 7/13

I ask your continued prayers for Elaine Turnbull and me as we prayerfully meet to guide the parish through these months of supply clergy until our new Interim Priest in Charge comes on board. SOON!

Another busy month with lots of moving parts. I have new respect and understanding of why my dear departed husband was not home much! I continue to be proud of our congregation as we honestly wrestle with some of the issues that may have brought us to being an APP parish and begin to look to the future in a hopeful way. We are not just "ticking off the boxes" to get out of APP status but rather using the issues as ways to take St David's to a new future. We are getting out of our comfort zones and thinking fresh ideas. Fr Eric Law has lovingly guided and sometimes prodded us in the process. Together, as a team, we can become an even more "faithful presence" of God's love here in Bay Park and beyond!

Before we know it, Fr. Kirby will be with us. I look forward to working with him.

Thank you for your continued prayers and support for our beloved parish. We can do this!

Anne Kellett

People's Warden

St. David's Monthly Ministry Report to Vestry

Prepared by Jane Krikorian, Treasurer

Date: August 15, 2023

Name of Ministry: Finances

Present August 8: Jane Krikorian, Anne Kellett, Elaine Turnbull, Joy Wolf, Loral Priest, Preschool Director Karen Garcia, Parish Administrator Treena Roman. APP Team Members: Equilla Luke, Jan Romerdahl. Guest: David Priest. Absent: Craig Winder, MK Mason.

Income/Expenses for July 2023

| | | |
|--------------------------|----------|-------------------------------------|
| June ending cash: | \$79,503 | (Balance Sheet: BofA + FC accounts) |
| July Church income: | \$29,544 | (from P&L Church) |
| July Church expenses: | \$20,865 | (from P&L Church) |
| July Preschool income: | \$41,411 | (from P&L Preschool) |
| July Preschool expenses: | \$39,473 | (from P&L Preschool) |
| July ending cash: | \$93,977 | (Balance Sheet: BofA + FC account) |

BofA Savings Acct = \$156,099 (includes James Scorey gift of \$100,000)

Charles Schwab Acct = \$500,000

Don Searles Endowment Fund = \$52,541

Informational Matters: (no action needed)

1. The Church had a **positive net** income of **\$8,679**.
2. The Preschool had a **positive** net income in July of **\$1,938**.
3. Total net income in July for Church and Preschool: **\$10,617**
4. Total income year-to-date for the Church and Preschool is \$489,572.
5. Total expense year-to-date for the Church and Preschool is \$505,497 (includes capitalization amount of \$14,966 and credited expense amount of \$11,077 so \$26,043 removed from expense amounts).
6. **Total net income year-to-date for the Church and Preschool = (-\$15,925).**
7. Church y-t-d net income is \$6,199 and Preschool y-t-d net income is **(\$22,125)**.
8. After adding in extraordinary income of \$128,113 (Church), deducting extraordinary expenses **(-\$11,077)** (Church) and deducting depreciation for flooring **(-\$9,874)** (Preschool) total net income y-t-d Ch&Prschl: **\$91,236**.
9. After capitalization, extraordinary income and expenses, and depreciation, Church y-t-d net income = \$123,236 and Preschool y-t-d net income **(-\$32,000)** which = **\$91,236**.
10. Transfers from BofA Savings to Operating y-t-d: \$25,000 transferred to cover preschool classroom repairs, \$10,000 for new sound system (yet to be spent), \$22,400 (\$3,200 x 7) to cover lost Verizon income = \$57,400.

St. David's Monthly Ministry Report to Vestry

Prepared by Jane Krikorian, Treasurer

Discussion Items- The Finance Committee:

1. Spent nearly 40 minutes discussing the Balance Sheet, noting the new Charles Schwab account with the \$500,000 in Verizon cell tower money transferred from BofA Savings and the \$100,000 gift from the James Scorey trust deposited into Bank of America Savings account.
2. Decided to recommend that the \$100,000 be deposited into a 30 day Certificate of Deposit at Charles Schwab for the time being (see action items below).
3. Decided to recommend that any gift over \$2,000 be deposited into a Money Market account through the Charles Schwab brokerage account rather than being deposited directly into the BofA Operating account. This way the gift is not co-mingled with operating money and the Vestry can have the time to discern best uses for it. (May need to be added to "Gift Acceptance Policy.")
4. Reviewed the monthly P&Ls for Church & Preschool noting the positive net incomes.
5. Preschool Director noted that as of September 1, 2023, all students will be paying the same tuition rate.
6. Preschool Director presented an amended budget showing positive net incomes for each month except December (3rd payroll month). While not mitigating the entire 2023 deficit, the plans to enroll several more students will help with income and alleviating some of the accumulated deficit.
7. David Priest reported that the Facilities Committee had no needs or changes to advise the Finance Committee.
8. Reviewed the budget submitted by Nancy Holland for the September 10, 2023 Baptism and Confirmation celebration. Decided to recommend an additional \$1,000 for celebration expenses and \$2,000 for cleaning before the event. Some of these expenses may be offset by donations.
9. Loral Priest gave an update on tree trimming around the property.
10. Jan requested that we begin the upcoming Finance Committee meetings with an agenda item and discussion on "income generation."

Action Items:

Motion to direct the \$100,000 Scorey gift from the BofA Savings Account into a 30-day Certificate of Deposit at the Charles Schwab brokerage account.

Motion to approve \$1,000 in expenses (gifts, food, etc.) for the Baptism and Confirmation celebration on September 10, 2023.

Motion to approve \$2,000 for cleaning expenses for the Baptism and Confirmation celebration on September 10, 2023.

St. David's Monthly Ministry Report to Vestry

Prepared by Jane Krikorian, Treasurer

| | |
|--|--|
| Verizon Cell Tower Proceeds – Tracking Chart BofA Savings | |
| 2021 - December | \$700,000 |
| 2022 – March | \$30,000 transfer to First Citizens savings |
| March, May, July | \$35,000 transfers to cover Admin office floor/paint |
| March – December | \$32,000 monthly \$3,200 transfers x 10 months |
| Interest | \$254 |
| 2022 Ending Balance | \$603,254 |
| 2023 – March | \$10,000 for new sound system in Sanctuary |
| | \$15,000 to cover preschool water damage expenses |
| Jan – July | \$22,400 monthly transfers \$3,200 x 7 months |
| July 2023 | \$500,000 transfer to Charles Schwab |
| Interest | \$245 |
| 2023 July 30 Balance | \$56,099 |

| Church 2023 Actuals Rprt G | January | February | March | April | May | June | July |
|-----------------------------------|-------------------|-----------------|--------------------|-------------------|-------------------|-----------------|------------------|
| Income | \$25,162 | \$30,721 | \$29,306 | \$31,526 | \$22,642 | \$37,400 | \$29,544 |
| Expense | \$27,486 | \$27,511 | \$50,718 | \$34,638 | \$31,248 | \$7,635 | \$20,865 |
| Net Income | (-\$2,324) | \$3,210 | (-\$21,412) | (-\$3,112) | (-\$8,606) | \$29,765 | \$8,679 |
| | | | | | | | |
| Extraordinary Income | | \$3,215 | | | \$24,898 | | \$100,000 |
| Extraordinary Expense | | | | | | (\$11,077) | |
| Capitalization | | | | | | (\$14,966) | |
| Net before transfers | (-\$2,324) | \$6,425 | (-\$21,412) | (-\$3,112) | \$16,292 | \$18,688 | \$108,678 |
| Verizon Transfers | \$3,200 | \$3,200 | \$3,200 | \$3,200 | \$3,200 | \$3,200 | \$3,200 |
| Water Damage Transfers | | | \$25,000 | | | | |
| Sound System | | | \$10,000 | | | | |
| Net after Transfers | \$876 | \$9,625 | \$16,788 | \$88 | \$19,492 | \$21,888 | \$111,878 |

St. David's Monthly Ministry Report to Vestry

Prepared by Jane Krikorian, Treasurer

| Church 2023 Actuals Rprt G | Totals | Budget |
|--|--------------------|--------------------|
| Income | \$206,304 | \$186,274 |
| Expense | \$200,104 | \$202,562 |
| Net Income | \$6,199 | (-\$16,288) |
| | | |
| Extraordinary Income | \$128,113 | |
| Extraordinary Expense | (\$11,077) | |
| Capitalization (moved to Balance Sheet) | <i>(\$14,966)</i> | |
| Net before transfers | \$123,236 | |
| | | |
| Verizon Transfers | \$22,400 | |
| Water Damage Transfers | \$25,000 | |
| Sound System | \$10,000 | |
| | | |
| Total y-t-d Transfers | \$57,400 | |
| Preschool y-t-d Net Income | (-\$22,125) | |

Beginning Bank Balance (BofA Operating & FC) January 1, 2023 = \$61,084

Ending Bank Balance (BofA Operating & FC) July 30, 2023 = \$93,977

St. David's Monthly Ministry Report to Vestry

Date: August 15, 2023

Name of Ministry: Preschool

Chair: Karen Garcia-Preschool Director

Informational Matters: (No Action Needed)

St. David's Preschool is licensed for children 2 years through Kindergarten for a total of 53 children per day. We have five classroom spaces located in the Education Center building. Rooms 1-4 are downstairs, room 6 is upstairs. We have submitted a new Plan of Operation to Community Care Licensing requesting the Main Room of the Education Center to be labeled Room 7 and the Women's Restroom be added to our licensed space for nap room and alternate use space. This would reduce the need to use the Mission Center as alternate use space and it could be used by other user groups.

We currently have 38 children enrolled across 4 learning groups with room to add 3 more full time children and several part time children. I will keep a waitlist of age eligible children to work toward enrolling up to 12 new children when an additional full time teacher is secured.

Fiscal Update:

- July's Draft P & L shows a net income of **\$1,983.15** for the preschool!
- The process of developing a updated fiscal/budget forecast designed to put the preschool back into a fiscally sound position for the final two quarters of the year in a work in progress along with other goals for the preschool came out of the last workshop held with Eric Law

Other Updates:

- A new full time support teacher Ms. Emily Monaghan was hired. I am continuing to interview for one more full time teacher and other part time support teachers and substitutes. Support Teacher Kendra Bowen was promoted to full time benefited classroom teacher and will work with our older 2's and young 3 year olds.
- We are currently on our "Prep Week" when new classroom assignments are given and teachers do the annual change up in each classroom space to get ready for a new group of children! Our first day of school is Monday, August 21st. If vestry members are able to be present on our first two days that is a good way to be helpful and welcome teachers and new families at the beginning of our school year!
- Preschool Director attended the Eric Law workshop on August 12, 2023 and participated in the process of developing goals with a work group which will be updated and added to the APP plan.

Staff Good News:

- Ms. Jaime Moyer's daughter and son-in-law will be moving back to the U.S. from Mexico with new career positions in place!

- Ms. Zyntia Acosta's son Zyovanny will be attending Clarke University in Iowa on a baseball scholarship after completing two years of study and baseball at San Diego City College! "Zyo" is also a St. David's Preschool graduate and frequent volunteer!

Wants/needs/prayers: Pray that fall enrollment continues in a positive direction and that we find the qualified new team members we need to carry out our mission to *provide excellence in play-based early childhood education via a nurturing and purposeful environment that supports a healthy self-image, creative expression, and critical thinking.*



Observing an Orb Weaver Spider



Art is not always on paper!!



Ms. Cindy with some of our graduates in the last week of our summer program!

Please sign up for the next St. David's hosted Sacred Ground Circle starting September 12, 2023.

SACRED GROUND
A FILM-BASED DIALOGUE SERIES ON RACE AND FAITH

Sacred Ground is an 11-session dialogue series. The hope is that this fuller commitment will give groups time to grow in relationship and to cover terrain that simply cannot be traversed quickly. Making a commitment to the full 11 sessions is a powerful sign that we are engaging in what is a lifelong journey. It took centuries, and one's own entire lifetime, for harmful racial patterns to be put in place; it takes an investment of time and attention to undo the internal and external harms. All the readings and videos are found on the Sacred Ground Webpage. There are 2 books needed for the curriculum if you cannot afford them, we can arrange for you to borrow a book.

Our Sacred Ground Circle will begin on September 12. We will meet via ZOOM on Tuesdays from 2 pm – 4 pm. There is 1 – 2 hours of reading or video watching each week in preparation for the 2-hour zoom session.

If you have any questions, please ask. I hope you will prayerfully consider joining this circle. It is a wonderful journey and sacred time of learning.

In Christ's Service

Joy Wolf and MK Mason
Sacred Ground Facilitators
joywolf@gmail.com

**Report to Vestry
August 15, 2023**

Mission: We greet, we welcome, we invite, we engage, we educate and we foster commitment to service to God with love.

Ministry Members: Nancy Holland, Chris Timmons, Jamie Wood, MK Mason, Phal Chourp, Kathleen Hoot, Anne Kellet and Joy Wolf

The Welcoming Ministry has continued to provide a welcoming greeting and giving nametags to all parishioners and guests when they attend church service. We moved the welcome table to next to the parking lot and working closely with our Usher team to assist guests as they join us for worship.

There was a bread tasting during the last Eric Law workshop. Thank you to everyone who tasted and provided feedback.

We will be working on creating a budget for 2024 to provide to the Finance Committee by mid- September.

Thank you to everyone for providing support.

In Christ's Service



Anne Kellett <akinderspace@gmail.com>

We have received your response for Monthly Operational Report

2 messages

The Episcopal Diocese of San Diego <noreply@jotform.com>

Fri, Aug 11, 2023 at 1:34 PM

Reply-To: jmartinhauk@edsd.org

To: akinderspace@gmail.com

Monthly Operational Report



Your Name (Person submitting report)

Anne Kellett

Your Email

akinderspace@gmail.com

Church Name and City

St Davids San Diego

Name of Clergy

Anne Kellett

Date of Report

08-11-2023

Attendance

| 0 | 1 | 2 | 3 |
|---|---------------------|------------|----------------------|
| # | Item | This Month | Same Month Last Year |
| 1 | Total Attendance | 44 | 38 |
| 2 | Child & Youth Form. | | |
| 3 | Adult Formation | | |
| 4 | Newcomers | 4 | |
| 5 | Special Event | | |

Upcoming events special to the congregation

Children & Youth:

Upcoming –

Saint David's Preschool:

Last Week of Summer Program

August 7th-11th Spirit Week!

Monday: Sports Day (Dress in your favorite Team's Gear!!)

Tuesday: Crazy Hair Day!!

Wednesday: Super Hero & Princess Day (Dress as your Favorite!!)

Thursday: St. David's "Beach Day" Water Play for all on Playground

Friday: Say Goodbye to Summer Party

We will provide a Hot Dog Lunch for all children who attend school on Friday, August 11th!

Remember we are CLOSED August 14th-18th & will re-open on Monday, August 21st for the First Day of our Fall Session!!

Completed in July - Sunday School and Youth activities are on hiatus until September

Weekly:
Play Ball Group - Preschool

Adult Formation:
DOK:
July 31 from 2-5 Summer Fellowship Time – 14
attended for a meal and craft activity
Ongoing through August: CCSA Back to School
Backpack Drive
St. David's will again support the CCSA Drive to
provide filled backpacks for school children in need
in our area.
Special Event:
July 15 – Sacred Ground Community Movie 4 pm –
6 pm 10 attended
THE GREAT DEBATERS
Starring and Directed by Denzel Washington
Beverages and Snacks Provided

July 22 – Eric Law In Person Workshop 11 -3 “What
Does it Mean to be an Episcopalian at St David’s?”
28 attended

July 30 – Sunday Forum: Gearing up for Action
Plans

July 26 -- Wednesday Fellowship on the last
Wednesday of each month.
at Sardina’s Italian Restaurant, [1129 Morena Blvd.](#)
15 attendees

Upcoming Events special to the congregation:

Gray Brigade Senior Center – every Friday in the
Mission Center 10 -12. 15 attendees

Aug 5 – Eric Law In Person Workshop 11 -3 “How
Do We at St. David’s Show Who We Are?” 21
attended

Sunday, August 20 – Fr. Kirby Smith’s first
Sunday!!

Sunday, September 10th – Bishop Susan Brown-
Snook’s Annual visit

Comments, including
Pastoral, Financial, Facilities,
Personnel, and anything
else:

PASTORAL: With 2 months of Supply Clergy only,
Rector’s Warden has put together a team of 3 clergy
to handle any emergency pastoral needs: Nancy
Holland, Wayne Sanders and Cherian Pulimutal
(sp?)
FINANCIAL:
Completed 4 check signers at Bank of America
Completed 4 signers at Charles Schwab for
investments
Opened an investment account with Charles
Schwab. Transferred \$500,000 to be invested in
various CD’s of varying lengths.
FACILITIES:
The Facilities Care Ministry is working on numerous

projects.
The Standing Committee projects, other projects
and ongoing maintenance schedule development.

PERSONNEL:

New Interim Priest in Charge begins August 20.

Please attach the required
financial statements.

- [07.23-A.-Profit-&-Loss-by-CLASS.pdf](#)
- [07.23-B.-Balance-Sheet-Church-&-Preschool.pdf](#)
- [07.23-C.-Profit-&-Loss-Budget-Perf-CHURCH.pdf](#)
- [07.23-D.-Profit-&-Loss-Budget-Perf-PRESCHOOL.pdf](#)
- [07.23-E-Profit-&-Loss-by-MONTH Ch&Pr.pdf](#)
- [07.23-F.-Profit-&-Loss-Budget-Perf-Ch&PS.pdf](#)
- [07.23-G.-CHURCH Profit-&-Loss-Budget-Perf.pdf](#)
- [07.23-H.-Preschool Profit-&-Loss-Budget-Perf.pdf](#)
- [08.05.23 1. APP expenses.pdf](#)
- [July 2023 Bookkeeper Notes.pdf](#)

Signature

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7K

Anne Kellett <akinderspace@gmail.com>

Fri, Aug 11, 2023 at 1:35 PM

To: Elaine Turnbull <e.turnbull@att.net>, Loral Priest <loralp@earthlink.net>, Kirby Smith <kirbysmith@sbcglobal.net>

DONE



Anne Kellett, ASID, CAPS
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