



Anne Kellett <akinderspace@gmail.com>

February/March Priest in Charge Report

1 message

The Rev. Susan Astarita <astacom@aol.com>
Reply-To: "The Rev. Susan Astarita" <astacom@aol.com>
To: "akinderspace@gmail.com" <akinderspace@gmail.com>
Cc: "e.turnbull@att.net" <e.turnbull@att.net>

Mon, Mar 13, 2023 at 10:46 AM

Hi Anne,

Will you please pop this report into google docs? Thanks. S+

Focus on planning Lent, Holy Week and Easter Liturgies including Easter Day

On going Staff supervision

Collaboration with Pre School and campus remediation work group

Collaboration with Pastoral Care Work Group

Attend App team meetings as Priest in Charge

Celebrate and preach three Sundays a month- some variation month to month

Supervise altar guild and children's ministries

Other duties as needed

Date: March 11, 2023

We enter a new year with hearts full of hope for the light of Christ to shine as we embrace new ministry engagements in our church and neighboring community. We welcome our new Vestry members Ann Kellett, Peoples Warden, Bill Blakeslee, and myself -Rector's Warden. Also, we recognize Chris Timmins as our Vestry Clerk.

Attended several meetings: Live/Zoom

Rector Warden's Meeting 2/8, 2/15, 3/1

Finance Meeting 2/7, 3/7

Staff Meeting 2/8, 2/15, 3/1

Vestry Meeting (2/21)

Preschool Water Damage/Property

Work to make repairs and reopen classrooms in the Ed Center have been going on. Plans for other Property maintenance being discussed.

Ministries at St. David's Church and Preschool

Ministries are being reviewed with Vestry Liaisons to be added.

Alleluia Banner Burial 2/19

Sunday School decorated an Alleluia Banner that was buried.

Shrove Tuesday Pancake Supper 2/21

Wonderful tradition of eating pancakes together.

St. David's Day Celebration 3/5

New Banner presented at the beginning of the service. Former banner placed in our new historical corner in the nave. Bagpiper was on hand as we left the service. Welsh display, Leek soup and Welsh breakfast cakes served at coffee hour.

Respectfully Submitted

Elaine Turnbull

Rector's Warden

Blessings everyone!

Saint David's Perpetual Endowment Fund Charter

Revised and Approved by Vestry on February 11, 1997.

PURPOSE

The St. David's Perpetual Endowment Fund, (the Fund), was established to provide a permanent, inflation adjusted investment base to generate earnings for use in St. David's Operating Fund.

STANDARDS

1. The assets of the Fund will be deposited, invested, and accounted for separately from any other parish funds.
2. A minimum purchasing power of all gifts, bequests, etc. received into the Fund will be maintained by calculating, adjusting for inflation, and recording a minimum base as of the close of each calendar year. The inflation adjustment will be determined by applying the annual Consumer Cost of Living index percentage to the previous year's minimum base, plus any gifts, etc. received during that year. This minimum asset base will establish a floor for determining the transfer of any monies to the General Fund. Any proposed drawdowns below this floor shall require the approval of the congregation.

AUTHORIZED INVESTMENTS

1. The Fund will be invested only in U.S. based and managed open-end mutual funds.
2. Any gifts, bequests, etc. to the Fund other than mutual funds (e.g., stocks, real property, etc.) will be sold promptly and added to the existing mutual fund.
3. Any investments other than U.S. mutual funds must be approved by the Vestry and amended to this charter.

PROCEDURES

1. The Treasurer will be responsible for safeguarding and managing the Fund monthly.
2. The Treasurer will be responsible for calculating annually the minimum asset base outlined under STANDARDS #2 above. The Treasurer will also be responsible for formulating and recommending to the Vestry an annual investment plan for the year and the transfer of monies to the General Fund. The minimum asset base calculation and investment plan should be presented to the Vestry within the first month of each new calendar year. A parish Investment Committee will be utilized to assist the Treasurer in preparing the presentation to the Vestry.
3. The Vestry will review at least annually the operation and condition of the Fund based on the Treasurer's annual report and recommendations. Any changes, investment plans, and transfers of monies to the General Fund must have Vestry approval before being acted upon

THE ROLE OF THE PEOPLE'S WARDEN – By Anne Kellett

“The canons of the Episcopal Church say very little about wardens other than their responsibility to ensure that worship services are continued in the absence or disability of the rector or parish priest. The term itself dates back to seventeenth century England because of the individual’s responsibility to unlock the church doors for worship and other events. The distinction between “senior” and “junior” warden or “rector’s warden” and “people’s warden” depends on the diocese, the parish and even geographical or regional customs and practice.

Putting canons and customs aside, the primary role of the warden is to serve as the lay partner of the rector or priest-in-charge in articulating the mission and vision of the parish, managing its day-to-day operations, identifying and nurturing leaders, and empowering members of the congregation to live out the Gospel in their daily lives. The role requires an open, honest and trusting relationship between warden and rector — and it is virtually impossible to fulfill if these key elements are missing or impaired.”

By Donald Romanik president of the Episcopal Church Foundation.)

This article is part of the January 2009 Vestry Papers issue on [Ministry of Wardens](#)

The Peoples Warden at St David’s

1. ACKNOWLEDGE GOD AND THE HOLY SPIRIT – It is with prayer and listening to the promptings of the Holy Spirit that I can take on this position.
2. COMMUNICATION – “to” the congregation and “from” the congregation – a two way channel.
 - a. Encourage the sharing of thoughts, ideas, concerns, and feelings openly and honestly.

- b. Be available – on Sundays, and during the week by phone, email or in person meetings
 - c. Strive to be an “active listener” using the tools Eric Law has given us.
 - d. Write regular articles in the Weekly Times/Gospel on various subjects. Timely news, provocative questions to consider and talk about, etc.
 - e. Hold monthly “4rth Sunday Forums”.
3. CONGREGATIONAL DEVELOPMENT – be a team leader in the Transformation of St. David’s for the present and future
- a. Help define “Who Are We at St. Davids”?
 - i. Our ministries – are they what we need to be doing and how can we improve or change them?
 - ii. What is our “Mission”?
 - iii. When appropriate, help develop a Strategic Plan for the future.
 - b. Form a “Who Are Our Neighbor’s Task Force”
 - i. What are the logical geographical boundaries that our neighbors live in?
 - ii. What are the demographics of this area?
 - iii. How is it changing?
 - iv. What are ways to engage with our neighbors in this area?
 - c. Form a “Neighborhood Assets/Needs Task Force”
 - i. What organizations are here? Churches, non-profits, governmental bodies, etc.
 - ii. What are they doing for the neighborhood already?
 - iii. Can we look at collaborating?
 - iv. What are the “needs” of this area?
 - d. Prayerfully ask the Holy Spirit to direct us in responding to the opportunities and needs.

St. David's Monthly Ministry Report to Vestry

Prepared by Jane Krikorian, Treasurer

Date: March 14, 2023

Name of Ministry: Finances

Present Mar. 7: Jane Krikorian, Anne Kellett, Joy Wolf, Loral Priest, Craig Winder, Preschool Director Karen Garcia, P-I-C Mother Susan. APP Team Members: Equilla Luke, Jan Romerdahl. Guest: David Priest

Income/Expenses for Feb 2022

Jan ending cash:	\$61,084	(Balance Sheet: BofA + FC accounts)
Feb Church Income:	\$30,721	(from P&L Church)
Feb Church Expenses:	\$27,511	(from P&L Church)
Feb Preschool income:	\$40,034	(from P&L Preschool)
Feb Preschool expenses:	\$38,891	(from P&L Preschool)
Feb ending cash:	\$67,989	(Balance Sheet: BofA + FC account)

BofA Savings Acct = \$597,014

Total net income year-to-date for the Church and Preschool:	(\$4,807)
Monthly Transfer (\$3,200 x 2) for Verizon Replacement Income :	<u>\$6,400</u>
Net Income after transfers:	\$1,593

Church & Preschool Capitalization Amount for February = \$x,xxx

Church & Preschool Capitalization Amount y-t-d = \$xx,xxx

Informational Matters: (no action needed)

1. The Church had a **positive** net income in Feb of \$3,210.
2. The Preschool had a **positive** net income in Feb of \$1,143.
3. Total net income in Feb for Church and Preschool: \$4,353. Adjusted by \$3,200 transfer = \$7,553.
4. Total income year-to-date for the Church and Preschool is \$137,671.
5. Total expense year-to-date for the Church and Preschool is \$142,478.
6. **Total net income year-to-date for the Church and Preschool = (\$4,807).**
7. Total net income y-t-d for Church is \$886 and total net income y-t-d for Prschl is **(\$5,693)**. Adjusted by \$6,400 transfer = \$1,593.

Discussion Items

1. The Committee reviewed February Financial Reports and noted the positive income for both Church & Preschool.
2. Anne Kellett shared an Excel spreadsheet tracking the costs of remediating the water damage to the preschool from storms in January.
3. Preschool Director Karen Garcia gave her assessment of the Preschool (see Director's report).
4. Committee noted there was a two-week extension granted for St. David's to complete the Parochial Report due March 1, 2023. The Financial page of the PR is complete.

St. David's Monthly Ministry Report to Vestry

Prepared by Jane Krikorian, Treasurer

5. Per the Endowment Charter, base amount adjustment = Current Base x 7% (CPI for 2022) + bequests, etc. $\$49,740 + \$3,481 + \$\$3,000 = \mathbf{\$56,221}$. See action item #1 and see Treasurer's Folder for Endowment Fund Charter.
6. Jan Romerdahl recommended that capitalization figures be included in monthly reports.
7. After speaking with Aline Sun, Endowment Fund Management Program Director at Episcopal Church Foundation, it was clear that the Proceeds Plan money is better suited for short-term investments managed with a 3-5 year time perspective because the money is structured to be spent within that time. The Endowment Funds offered at ECF are managed with a 10-year time perspective so are not suitable for how the Proceeds Plan 2.0 is structured. Committee discussed formation of an investment committee to research short-term investment possibilities. Aline Sun is available as an advisor to the investment committee.

Action Items

- 1) **Adjust Vestry Restricted Amount of Perpetual Endowment Fund to \$56,221.**
- 2) **Form an Investment Committee to review investment possibilities focusing on 3-5 year time perspective.**

St. David's Church & Preschool
A. Profit & Loss by Class Ch&PS
 January through February 2023

	1. CHURCH...	Flower Fund	Senior Cen...	Total St. Da...	2. PRESCH...	TOTAL
	(St. David's...	(St. David's...	(St. David's...			
Ordinary Income/Expense						
Income						
5000 · Income						
5100 · Tuition						
5101 · Monthly Tuition	0.00	0.00	0.00	0.00	83,745.00	83,745.00
5115 · Extra Days Payment	0.00	0.00	0.00	0.00	105.00	105.00
5170 · School Donations Income	0.00	0.00	0.00	0.00	701.79	701.79
5130 · Family Discount	0.00	0.00	0.00	0.00	-1,004.00	-1,004.00
5141 · Employee Discount	0.00	0.00	0.00	0.00	-1,760.00	-1,760.00
Total 5100 · Tuition	0.00	0.00	0.00	0.00	81,787.79	81,787.79
5001 · Donations and Events						
5080 · Pledges	34,165.00	0.00	0.00	34,165.00	0.00	34,165.00
5086 · Given Not Pledged	800.00	0.00	0.00	800.00	0.00	800.00
5070 · Plate	523.00	0.00	0.00	523.00	0.00	523.00
5197 · Birthday Thank You Funds	154.00	0.00	0.00	154.00	0.00	154.00
5050 · Miscellaneous Donations Income	1,466.78	0.00	0.00	1,466.78	0.00	1,466.78
5216 · Senior Center Income	0.00	0.00	233.00	233.00	0.00	233.00
5072 · Flowers Income	0.00	145.00	0.00	145.00	0.00	145.00
5095 · Fundraising Events- Income	236.41	0.00	0.00	236.41	0.00	236.41
5060 · Rent-Outside Organizations Incm	1,452.00	0.00	0.00	1,452.00	0.00	1,452.00
5038 · Funerals/Weddings/Baptism Income	1,302.83	0.00	0.00	1,302.83	0.00	1,302.83
5020 · Memorials/Gifts-Income	697.17	0.00	0.00	697.17	0.00	697.17
Total 5001 · Donations and Events	40,797.19	145.00	233.00	41,175.19	0.00	41,175.19
5002 · Other Revenue						
5096 · Rectory Rent -Income	7,670.00	0.00	0.00	7,670.00	0.00	7,670.00
5090 · Preschool Facility/Admin-Income	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
5031 · Preschool Share Bookkeeper INC	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00
5030 · Interest & Dividends/ Market	38.71	0.00	0.00	38.71	0.00	38.71
Total 5002 · Other Revenue	14,708.71	0.00	0.00	14,708.71	0.00	14,708.71
Total 5000 · Income	55,505.90	145.00	233.00	55,883.90	81,787.79	137,671.69
Total Income	55,505.90	145.00	233.00	55,883.90	81,787.79	137,671.69
Gross Profit	55,505.90	145.00	233.00	55,883.90	81,787.79	137,671.69
Expense						
6000 · Outward Ministries						
6010 · Diocese Common Life Share (CLS)	6,637.88	0.00	0.00	6,637.88	0.00	6,637.88
6070 · Parish PASTORAL Needs Expense	198.24	0.00	0.00	198.24	0.00	198.24
6050 · Outreach Activities	500.00	0.00	0.00	500.00	0.00	500.00
Total 6000 · Outward Ministries	7,336.12	0.00	0.00	7,336.12	0.00	7,336.12

St. David's Church & Preschool
A. Profit & Loss by Class Ch&PS
 January through February 2023

	1. CHURCH...	Flower Fund	Senior Cen...	Total St. Da...	2. PRESCH...	TOTAL
	(St. David's...	(St. David's...	(St. David's...			
6100 · Internal Ministries						
6145 · Advertise / Communications	90.00	0.00	0.00	90.00	29.98	119.98
6130 · Parish Development Fund	418.00	0.00	0.00	418.00	0.00	418.00
Total 6100 · Internal Ministries	508.00	0.00	0.00	508.00	29.98	537.98
6150 · Preschool Expenses						
6155 · Classroom Supplies	0.00	0.00	0.00	0.00	158.77	158.77
6165 · Food Supplies-Preschool	0.00	0.00	0.00	0.00	1,640.65	1,640.65
6158 · Hygiene/First Aid	0.00	0.00	0.00	0.00	176.18	176.18
Total 6150 · Preschool Expenses	0.00	0.00	0.00	0.00	1,975.60	1,975.60
6300 · Admin- Salaries						
6200 · Personnel Expenses						
6202 · Salaries & Wages	24,559.90	0.00	0.00	24,559.90	48,355.79	72,915.69
6252 · Substitutes	0.00	0.00	0.00	0.00	6,564.60	6,564.60
6255 · Employee Health/Life Insurance	2,558.00	0.00	0.00	2,558.00	5,583.85	8,141.85
6261 · Pension	1,113.62	0.00	0.00	1,113.62	2,799.33	3,912.95
6262 · Payroll Taxes	1,878.69	0.00	0.00	1,878.69	4,745.10	6,623.79
6410 · Worker's Comp. Ins	102.88	0.00	0.00	102.88	832.50	935.38
6260 · Professional Development	0.00	0.00	0.00	0.00	246.26	246.26
6360 · Supply Clergy/Sabbatical	375.00	0.00	0.00	375.00	0.00	375.00
Total 6200 · Personnel Expenses	30,588.09	0.00	0.00	30,588.09	69,127.43	99,715.52
Total 6300 · Admin- Salaries	30,588.09	0.00	0.00	30,588.09	69,127.43	99,715.52
6400 · Administration						
6445 · BANK Fees	34.75	0.00	0.00	34.75	32.74	67.49
6560 · Payroll Expenses	435.26	0.00	0.00	435.26	558.59	993.85
6735 · Liability & Property Insurance	2,037.40	0.00	0.00	2,037.40	1,358.26	3,395.66
6441 · Outside Services	365.62	0.00	0.00	365.62	85.28	450.90
6430 · Office Supplies	25.88	0.00	0.00	25.88	190.04	215.92
6425 · Office Equip. & Maintenance	568.15	0.00	0.00	568.15	0.00	568.15
6770 · Internet Provider	200.00	0.00	0.00	200.00	199.98	399.98
6755 · Telephone Service	383.77	0.00	0.00	383.77	170.00	553.77
6272 · Preschool Share Bookkeeper EXPN	0.00	0.00	0.00	0.00	2,000.00	2,000.00
6790 · Preschool Facility/Ad- rnt EXPN	0.00	0.00	0.00	0.00	5,000.00	5,000.00
8045 · Property Tax	55.00	0.00	0.00	55.00	0.00	55.00
6451 · Memberships & Subscriptions	0.00	0.00	0.00	0.00	10.92	10.92
Total 6400 · Administration	4,105.83	0.00	0.00	4,105.83	9,605.81	13,711.64

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03/02/23

Accrual Basis

St. David's Church & Preschool
A. Profit & Loss by Class Ch&PS
 January through February 2023

	1. CHURCH... (St. David's...)	Flower Fund (St. David's...)	Senior Cen... (St. David's...)	Total St. Da...	2. PRESCH...	TOTAL
6500 · Worship & Music						
6525 · Altar Guild Expense	76.58	0.00	0.00	76.58	0.00	76.58
6530 · Bulletin & Lectionaires	105.00	0.00	0.00	105.00	0.00	105.00
6541 · Flowers Expense	0.00	218.94	0.00	218.94	0.00	218.94
6520 · Liturgical Supplies- Expense	304.53	0.00	0.00	304.53	0.00	304.53
6506 · Funerals/Weddings/Baptsms Expns	1,302.83	0.00	0.00	1,302.83	0.00	1,302.83
6515 · Music Expense	328.62	0.00	0.00	328.62	0.00	328.62
Total 6500 · Worship & Music	2,117.56	218.94	0.00	2,336.50	0.00	2,336.50
6700 · Building and Property						
6710 · Gas & Electricity	1,489.46	0.00	0.00	1,489.46	1,489.46	2,978.92
6705 · Water Expenses	708.62	0.00	0.00	708.62	708.62	1,417.24
6715 · Janitor/Cleaning Crew	1,830.00	0.00	0.00	1,830.00	2,826.00	4,656.00
6725 · Pest Control	226.00	0.00	0.00	226.00	260.00	486.00
6740 · Trash Collection	309.46	0.00	0.00	309.46	309.46	618.92
6760 · Landscape Maintenance	1,900.00	0.00	0.00	1,900.00	0.00	1,900.00
6730 · Supplies-Janatorial/Campus	91.27	0.00	0.00	91.27	446.51	537.78
6775 · Alarm Service	278.51	0.00	0.00	278.51	278.50	557.01
6750 · CHURCH-Repairs/Improvements	719.74	0.00	0.00	719.74	0.00	719.74
6765 · PRESCHOOL Repairs/Improvements	2,570.00	0.00	0.00	2,570.00	423.65	2,993.65
Total 6700 · Building and Property	10,123.06	0.00	0.00	10,123.06	6,742.20	16,865.26
Total Expense	54,778.66	218.94	0.00	54,997.60	87,481.02	142,478.62
Net Ordinary Income	727.24	-73.94	233.00	886.30	-5,693.23	-4,806.93
Other Income/Expense						
Other Income						
9010 · Extraordinary Income						
9011 · Loan Forgivness PPPL loan 1	3,215.32	0.00	0.00	3,215.32	0.00	3,215.32
Total 9010 · Extraordinary Income	3,215.32	0.00	0.00	3,215.32	0.00	3,215.32
Total Other Income	3,215.32	0.00	0.00	3,215.32	0.00	3,215.32
Net Other Income	3,215.32	0.00	0.00	3,215.32	0.00	3,215.32
Net Income	3,942.56	-73.94	233.00	4,101.62	-5,693.23	-1,591.61

St. David's Episcopal Church and Preschool
B. Balance Sheet Church & Preschool
As of February 28, 2023

	Feb 28, 23	Jan 31, 23
ASSETS		
Current Assets		
Checking/Savings		
1001 · (OPERATING)Bank of America-Cash		
1037 · Vestry Restricted -APP Process	2,869.14	2,869.14
1001 · (OPERATING)Bank of America-Cash - Other	12,779.79	5,973.92
Total 1001 · (OPERATING)Bank of America-Cash	15,648.93	8,843.06
1003 · (SAVINGS/Capital)BankofAmerica	597,014.27	600,195.95
1002 · (PASTORAL Needs) Bank-America	1,147.00	1,147.00
1025 · 1st Citizens (RESERVE) Cash	52,341.55	52,241.55
1087 · 1st Citizen (PASTORAL)	697.11	697.11
1074 · Perpetual Endowment Funds		
1075 · T Rowe Price Endowment Fund	32,417.22	32,292.22
1076 · Dodge & Cox Endowment Fund	16,820.20	16,695.20
1077 · Diocese of San Diego Investment (ECF)	292.97	292.97
Total 1074 · Perpetual Endowment Funds	49,530.39	49,280.39
Total Checking/Savings	716,379.25	712,405.06
Accounts Receivable		
1200 · Accounts Receivable	3,178.00	-2,241.00
Total Accounts Receivable	3,178.00	-2,241.00
Other Current Assets		
1499 · Undeposited Funds	0.00	1,825.00
Total Other Current Assets	0.00	1,825.00
Total Current Assets	719,557.25	711,989.06
Fixed Assets		
1100 · Buildings & Fixtures		
1150 · Church Construction	2,588,754.00	2,588,754.00
1154 · Preschool Construction	43,707.67	43,707.67
1151 · Accumulated Depreciation-Church	-1,231,608.00	-1,231,608.00
1152 · Accum Depreciation-Preschool	-26,023.00	-26,023.00
Total 1100 · Buildings & Fixtures	1,374,830.67	1,374,830.67
Total Fixed Assets	1,374,830.67	1,374,830.67
TOTAL ASSETS	2,094,387.92	2,086,819.73

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03/02/23

Accrual Basis

St. David's Episcopal Church and Preschool
B. Balance Sheet Church & Preschool
As of February 28, 2023

	<u>Feb 28, 23</u>	<u>Jan 31, 23</u>
LIABILITIES & EQUITY		
Equity		
3000 · Temporarily Restricted Funds		
3055 · Flower Fund - Equity	1,920.46	1,920.46
3087 · Senior Center - - Equity	659.90	659.90
Total 3000 · Temporarily Restricted Funds	<u>2,580.36</u>	<u>2,580.36</u>
3500 · Vestry Restricted Funds- Equity		
3515 · Perpetual Endowment Fund-Equity	49,740.00	49,740.00
Total 3500 · Vestry Restricted Funds- Equity	<u>49,740.00</u>	<u>49,740.00</u>
3800 · Opening Bal Equity	253.93	253.93
3900 · Retained Earning-Unrestricted	2,043,405.24	2,043,405.24
Net Income	-1,591.61	-9,159.80
Total Equity	<u>2,094,387.92</u>	<u>2,086,819.73</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,094,387.92</u></u>	<u><u>2,086,819.73</u></u>

St. David's Episcopal Church - Preschool Only
D. Profit & Loss Budget PRESCHOOL Perf.
February 2023

	Feb 23	Budget	\$ Over Budget	Jan - Feb 23	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
5000 · Income							
5100 · Tuition							
5101 · Monthly Tuition	40,365.00	45,725.00	-5,360.00	83,745.00	89,425.00	-5,680.00	616,750.00
5105 · Application Fee	0.00	75.00	-75.00	0.00	100.00	-100.00	300.00
5110 · Registration Fees	0.00	250.00	-250.00	0.00	500.00	-500.00	9,750.00
5115 · Extra Days Payment	0.00	75.00	-75.00	105.00	225.00	-120.00	750.00
5170 · School Donations Income	641.79	25.00	616.79	701.79	50.00	651.79	300.00
5130 · Family Discount	-502.00	-502.00	0.00	-1,004.00	-1,004.00	0.00	-6,024.00
5140 · Tuition Assistance	0.00	0.00	0.00	0.00	0.00	0.00	-1,000.00
5141 · Employee Discount	-470.00	-1,020.00	550.00	-1,760.00	-2,040.00	280.00	-12,240.00
5125 · Returned Check/Tuitions NSF	0.00	0.00	0.00	0.00	0.00	0.00	95.00
5129 · Unrecoverable Debt Write Off	0.00	0.00	0.00	0.00	0.00	0.00	-1,170.00
571 · PayPal/Credit Card Fees	0.00	20.00	-20.00	0.00	40.00	-40.00	246.00
Total 5100 · Tuition	40,034.79	44,648.00	-4,613.21	81,787.79	87,296.00	-5,508.21	607,757.00
5001 · Donations and Events							
5050 · Miscellaneous Donations Income	0.00	28.00	-28.00	0.00	56.00	-56.00	339.00
Total 5001 · Donations and Events	0.00	28.00	-28.00	0.00	56.00	-56.00	339.00
Total 5000 · Income	40,034.79	44,676.00	-4,641.21	81,787.79	87,352.00	-5,564.21	608,096.00
Total Income	40,034.79	44,676.00	-4,641.21	81,787.79	87,352.00	-5,564.21	608,096.00
Gross Profit	40,034.79	44,676.00	-4,641.21	81,787.79	87,352.00	-5,564.21	608,096.00
Expense							
6100 · Internal Ministries							
6145 · Advertise / Communications	14.99	91.99	-77.00	29.98	106.98	-77.00	1,508.64
Total 6100 · Internal Ministries	14.99	91.99	-77.00	29.98	106.98	-77.00	1,508.64
6150 · Preschool Expenses							
6155 · Classroom Supplies	75.40	200.00	-124.60	158.77	400.00	-241.23	3,600.00
6151 · Classroom Equipment	0.00	100.00	-100.00	0.00	200.00	-200.00	1,400.00
6165 · Food Supplies-Preschool	900.45	575.00	325.45	1,640.65	1,150.00	490.65	7,350.00
6158 · Hygiene/First Aid	116.22	150.00	-33.78	176.18	300.00	-123.82	1,800.00
6160 · Playground Equipment	0.00	0.00	0.00	0.00	100.00	-100.00	900.00
Total 6150 · Preschool Expenses	1,092.07	1,025.00	67.07	1,975.60	2,150.00	-174.40	15,050.00

St. David's Episcopal Church - Preschool Only
D. Profit & Loss Budget PRESCHOOL Perf.
February 2023

	<u>Feb 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Jan - Feb 23</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
6300 · Admin- Salaries							
6200 · Personnel Expenses							
6202 · Salaries & Wages	19,478.44	26,500.00	-7,021.56	48,355.79	53,000.00	-4,644.21	384,600.00
6252 · Substitutes	5,327.40	285.00	5,042.40	6,564.60	1,350.00	5,214.60	4,200.00
6255 · Employee Health/Life Insurance	1,370.76	4,200.00	-2,829.24	5,583.85	8,400.00	-2,816.15	51,900.00
6261 · Pension	1,232.18	1,628.00	-395.82	2,799.33	3,256.00	-456.67	21,164.00
6262 · Payroll Taxes	1,822.87	2,065.00	-242.13	4,745.10	4,130.00	615.10	27,335.00
6410 · Worker's Comp. Ins	416.25	406.00	10.25	832.50	812.00	20.50	4,066.69
6260 · Professional Development	161.64	125.00	36.64	246.26	150.00	96.26	1,400.00
Total 6200 · Personnel Expenses	<u>29,809.54</u>	<u>35,209.00</u>	<u>-5,399.46</u>	<u>69,127.43</u>	<u>71,098.00</u>	<u>-1,970.57</u>	<u>494,665.69</u>
Total 6300 · Admin- Salaries	29,809.54	35,209.00	-5,399.46	69,127.43	71,098.00	-1,970.57	494,665.69
6400 · Administration							
6445 · BANK Fees	0.00	27.00	-27.00	32.74	55.00	-22.26	325.00
6560 · Payroll Expenses	403.24	170.00	233.24	558.59	340.00	218.59	2,160.00
6735 · Liability & Property Insurance	679.13	728.00	-48.87	1,358.26	1,456.00	-97.74	7,286.00
6441 · Outside Services	85.28	0.00	85.28	85.28	0.00	85.28	0.00
6430 · Office Supplies	0.00	108.00	-108.00	190.04	108.00	82.04	1,300.00
6425 · Office Equip. & Maintenance	0.00	25.00	-25.00	0.00	50.00	-50.00	300.00
6770 · Internet Provider	99.99	99.99	0.00	199.98	199.98	0.00	1,299.87
6755 · Telephone Service	85.00	85.00	0.00	170.00	170.00	0.00	1,020.00
6272 · Preschool Share Bookkeeper EXPN	1,000.00	1,000.00	0.00	2,000.00	2,000.00	0.00	12,000.00
6790 · Preschool Facility/Ad- rnt EXPN	2,500.00	2,500.00	0.00	5,000.00	5,000.00	0.00	30,000.00
6415 · Fees & Permits	0.00	0.00	0.00	0.00	0.00	0.00	850.00
6451 · Memberships & Subscriptions	5.50	25.00	-19.50	10.92	25.00	-14.08	375.00
Total 6400 · Administration	<u>4,858.14</u>	<u>4,767.99</u>	<u>90.15</u>	<u>9,605.81</u>	<u>9,403.98</u>	<u>201.83</u>	<u>56,915.87</u>
6700 · Building and Property							
6710 · Gas & Electricity	868.70	690.00	178.70	1,489.46	1,380.00	109.46	8,276.90
6705 · Water Expenses	0.00	0.00	0.00	708.62	500.00	208.62	3,600.00
6715 · Janitor/Cleaning Crew	1,413.00	1,413.00	0.00	2,826.00	2,826.00	0.00	16,959.00
6725 · Pest Control	130.00	130.00	0.00	260.00	260.00	0.00	1,560.00
6740 · Trash Collection	154.73	101.00	53.73	309.46	202.00	107.46	1,220.76
6730 · Supplies-Janatorial/Campus	127.04	220.00	-92.96	446.51	440.00	6.51	2,640.00
6775 · Alarm Service	0.00	0.00	0.00	278.50	250.00	28.50	1,750.00
6765 · PRESCHOOL Repairs/Improvements	423.65	100.00	323.65	423.65	100.00	323.65	2,200.00
Total 6700 · Building and Property	<u>3,117.12</u>	<u>2,654.00</u>	<u>463.12</u>	<u>6,742.20</u>	<u>5,958.00</u>	<u>784.20</u>	<u>38,206.66</u>
Total Expense	<u>38,891.86</u>	<u>43,747.98</u>	<u>-4,856.12</u>	<u>87,481.02</u>	<u>88,716.96</u>	<u>-1,235.94</u>	<u>606,346.86</u>
Net Ordinary Income	<u>1,142.93</u>	<u>928.02</u>	<u>214.91</u>	<u>-5,693.23</u>	<u>-1,364.96</u>	<u>-4,328.27</u>	<u>1,749.14</u>
Net Income	<u><u>1,142.93</u></u>	<u><u>928.02</u></u>	<u><u>214.91</u></u>	<u><u>-5,693.23</u></u>	<u><u>-1,364.96</u></u>	<u><u>-4,328.27</u></u>	<u><u>1,749.14</u></u>

St. David's Church & Preschool
E. Profit & Loss by MONTH Church & Preschool
 January through February 2023

	Jan 23	Feb 23	TOTAL
Ordinary Income/Expense			
Income			
5000 · Income			
5100 · Tuition			
5101 · Monthly Tuition	43,380.00	40,365.00	83,745.00
5115 · Extra Days Payment	105.00	0.00	105.00
5170 · School Donations Income	60.00	641.79	701.79
5130 · Family Discount	-502.00	-502.00	-1,004.00
5141 · Employee Discount	-1,290.00	-470.00	-1,760.00
Total 5100 · Tuition	41,753.00	40,034.79	81,787.79
5001 · Donations and Events			
5080 · Pledges	15,335.00	18,830.00	34,165.00
5086 · Given Not Pledged	400.00	400.00	800.00
5070 · Plate	229.00	294.00	523.00
5197 · Birthday Thank You Funds	61.00	93.00	154.00
5050 · Miscellaneous Donations Income	130.00	1,336.78	1,466.78
5216 · Senior Center Income	176.00	57.00	233.00
5072 · Flowers Income	100.00	45.00	145.00
5095 · Fundraising Events- Income	0.00	236.41	236.41
5060 · Rent-Outside Organizations Incm	1,336.00	116.00	1,452.00
5038 · Funerals/Weddings/Baptism Income	0.00	1,302.83	1,302.83
5020 · Memorials/Gifts-Income	0.00	697.17	697.17
Total 5001 · Donations and Events	17,767.00	23,408.19	41,175.19
5002 · Other Revenue			
5096 · Rectory Rent -Income	3,875.00	3,795.00	7,670.00
5090 · Preschool Facility/Admin-Income	2,500.00	2,500.00	5,000.00
5031 · Preschool Share Bookkeeper INC	1,000.00	1,000.00	2,000.00
5030 · Interest & Dividends/ Market	20.39	18.32	38.71
Total 5002 · Other Revenue	7,395.39	7,313.32	14,708.71
Total 5000 · Income	66,915.39	70,756.30	137,671.69
Total Income	66,915.39	70,756.30	137,671.69
Gross Profit	66,915.39	70,756.30	137,671.69
Expense			
6000 · Outward Ministries			
6010 · Diocese Common Life Share (CLS)	3,318.94	3,318.94	6,637.88
6070 · Parish PASTORAL Needs Expense	0.00	198.24	198.24
6050 · Outreach Activities	500.00	0.00	500.00
Total 6000 · Outward Ministries	3,818.94	3,517.18	7,336.12

St. David's Church & Preschool
E. Profit & Loss by MONTH Church & Preschool
 January through February 2023

	Jan 23	Feb 23	TOTAL
6100 · Internal Ministries			
6145 · Advertise / Communications	59.99	59.99	119.98
6130 · Parish Development Fund	418.00	0.00	418.00
Total 6100 · Internal Ministries	477.99	59.99	537.98
6150 · Preschool Expenses			
6155 · Classroom Supplies	83.37	75.40	158.77
6165 · Food Supplies-Preschool	740.20	900.45	1,640.65
6158 · Hygiene/First Aid	59.96	116.22	176.18
Total 6150 · Preschool Expenses	883.53	1,092.07	1,975.60
6300 · Admin- Salaries			
6200 · Personnel Expenses			
6202 · Salaries & Wages	41,170.35	31,745.34	72,915.69
6252 · Substitutes	1,237.20	5,327.40	6,564.60
6255 · Employee Health/Life Insurance	5,492.09	2,649.76	8,141.85
6261 · Pension	2,123.97	1,788.98	3,912.95
6262 · Payroll Taxes	3,920.32	2,703.47	6,623.79
6410 · Worker's Comp. Ins	467.69	467.69	935.38
6260 · Professional Development	84.62	161.64	246.26
6360 · Supply Clergy/Sabbatical	150.00	225.00	375.00
Total 6200 · Personnel Expenses	54,646.24	45,069.28	99,715.52
Total 6300 · Admin- Salaries	54,646.24	45,069.28	99,715.52
6400 · Administration			
6445 · BANK Fees	66.49	1.00	67.49
6560 · Payroll Expenses	247.73	746.12	993.85
6735 · Liability & Property Insurance	1,697.83	1,697.83	3,395.66
6441 · Outside Services	72.00	378.90	450.90
6430 · Office Supplies	235.83	-19.91	215.92
6425 · Office Equip. & Maintenance	303.56	264.59	568.15
6770 · Internet Provider	199.99	199.99	399.98
6755 · Telephone Service	276.50	277.27	553.77
6272 · Preschool Share Bookkeeper EXPN	1,000.00	1,000.00	2,000.00
6790 · Preschool Facility/Ad- rnt EXPN	2,500.00	2,500.00	5,000.00
8045 · Property Tax	55.00	0.00	55.00
6451 · Memberships & Subscriptions	5.42	5.50	10.92
Total 6400 · Administration	6,660.35	7,051.29	13,711.64

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Accrual Basis

St. David's Church & Preschool
E. Profit & Loss by MONTH Church & Preschool
 January through February 2023

	Jan 23	Feb 23	TOTAL
6500 · Worship & Music			
6525 · Altar Guild Expense	43.08	33.50	76.58
6530 · Bulletin & Lectionaires	105.00	0.00	105.00
6541 · Flowers Expense	120.24	98.70	218.94
6520 · Liturgical Supplies- Expense	70.98	233.55	304.53
6506 · Funerals/Weddings/Baptsms Expns	0.00	1,302.83	1,302.83
6515 · Music Expense	23.69	304.93	328.62
Total 6500 · Worship & Music	362.99	1,973.51	2,336.50
6700 · Building and Property			
6710 · Gas & Electricity	1,241.51	1,737.41	2,978.92
6705 · Water Expenses	1,417.24	0.00	1,417.24
6715 · Janitor/Cleaning Crew	2,328.00	2,328.00	4,656.00
6725 · Pest Control	243.00	243.00	486.00
6740 · Trash Collection	309.46	309.46	618.92
6760 · Landscape Maintenance	940.00	960.00	1,900.00
6730 · Supplies-Janatorial/Campus	359.11	178.67	537.78
6775 · Alarm Service	557.01	0.00	557.01
6750 · CHURCH-Repairs/Improvements	1,829.82	-1,110.08	719.74
6765 · PRESCHOOL Repairs/Improvements	0.00	2,993.65	2,993.65
Total 6700 · Building and Property	9,225.15	7,640.11	16,865.26
Total Expense	76,075.19	66,403.43	142,478.62
Net Ordinary Income	-9,159.80	4,352.87	-4,806.93
Other Income/Expense			
Other Income			
9010 · Extraordinary Income			
9011 · Loan Forgivness PPPL loan 1	0.00	3,215.32	3,215.32
Total 9010 · Extraordinary Income	0.00	3,215.32	3,215.32
Total Other Income	0.00	3,215.32	3,215.32
Net Other Income	0.00	3,215.32	3,215.32
Net Income	-9,159.80	7,568.19	-1,591.61

F. Profit & Loss Budget Performance Church & Preschool

February 2023

	Feb 23	Budget	\$ Over Bud...	Jan - Feb 23	YTD Budget	\$ Over Bud...	Annual Bud...
Ordinary Income/Expense							
Income							
5000 · Income							
5100 · Tuition							
5101 · Monthly Tuition	40,365.00	45,725.00	-5,360.00	83,745.00	89,425.00	-5,680.00	616,750.00
5105 · Application Fee	0.00	75.00	-75.00	0.00	100.00	-100.00	300.00
5110 · Registration Fees	0.00	250.00	-250.00	0.00	500.00	-500.00	9,750.00
5115 · Extra Days Payment	0.00	75.00	-75.00	105.00	225.00	-120.00	750.00
5170 · School Donations Income	641.79	25.00	616.79	701.79	50.00	651.79	300.00
5130 · Family Discount	-502.00	-502.00	0.00	-1,004.00	-1,004.00	0.00	-6,024.00
5140 · Tuition Assistance	0.00	0.00	0.00	0.00	0.00	0.00	-1,000.00
5141 · Employee Discount	-470.00	-1,020.00	550.00	-1,760.00	-2,040.00	280.00	-12,240.00
5125 · Returned Check/Tuitions NSF	0.00	0.00	0.00	0.00	0.00	0.00	95.00
5129 · Unrecoverable Debt Write Off	0.00	0.00	0.00	0.00	0.00	0.00	-1,170.00
571 · PayPal/Credit Card Fees	0.00	20.00	-20.00	0.00	40.00	-40.00	246.00
Total 5100 · Tuition	40,034.79	44,648.00	-4,613.21	81,787.79	87,296.00	-5,508.21	607,757.00
5001 · Donations and Events							
5080 · Pledges	18,830.00	17,560.00	1,270.00	34,165.00	35,110.00	-945.00	210,710.00
5086 · Given Not Pledged	400.00	1,000.00	-600.00	800.00	2,000.00	-1,200.00	16,000.00
5070 · Plate	294.00	200.00	94.00	523.00	400.00	123.00	2,325.00
5197 · Birthday Thank You Funds	93.00	25.00	68.00	154.00	50.00	104.00	300.00
5050 · Miscellaneous Donations Income	1,336.78	238.00	1,098.78	1,466.78	476.00	990.78	3,859.00
5216 · Senior Center Income	57.00	0.00	57.00	233.00	0.00	233.00	300.00
5072 · Flowers Income	45.00	0.00	45.00	145.00	0.00	145.00	1,200.00
5095 · Fundraising Events- Income	236.41	0.00	236.41	236.41	0.00	236.41	0.00
5060 · Rent-Outside Organizations Incm	116.00	160.00	-44.00	1,452.00	320.00	1,132.00	2,000.00
5038 · Funerals/Weddings/Baptism Income	1,302.83	62.00	1,240.83	1,302.83	124.00	1,178.83	750.00
5020 · Memorials/Gifts-Income	697.17	50.00	647.17	697.17	100.00	597.17	1,000.00
Total 5001 · Donations and Events	23,408.19	19,295.00	4,113.19	41,175.19	38,580.00	2,595.19	238,444.00
5002 · Other Revenue							
5096 · Rectory Rent -Income	3,795.00	3,835.00	-40.00	7,670.00	7,670.00	0.00	46,020.00
5090 · Preschool Facility/Admin-Income	2,500.00	2,500.00	0.00	5,000.00	5,000.00	0.00	30,000.00
5031 · Preschool Share Bookkeeper INC	1,000.00	1,000.00	0.00	2,000.00	2,000.00	0.00	12,000.00
5030 · Interest & Dividends/ Market	18.32	0.00	18.32	38.71	0.00	38.71	0.00
Total 5002 · Other Revenue	7,313.32	7,335.00	-21.68	14,708.71	14,670.00	38.71	88,020.00
Total 5000 · Income	70,756.30	71,278.00	-521.70	137,671.69	140,546.00	-2,874.31	934,221.00
Total Income	70,756.30	71,278.00	-521.70	137,671.69	140,546.00	-2,874.31	934,221.00
Gross Profit	70,756.30	71,278.00	-521.70	137,671.69	140,546.00	-2,874.31	934,221.00

F. Profit & Loss Budget Performance Church & Preschool

February 2023

	Feb 23	Budget	\$ Over Bud...	Jan - Feb 23	YTD Budget	\$ Over Bud...	Annual Bud...
Expense							
6000 · Outward Ministries							
6010 · Diocese Common Life Share (CLS)	3,318.94	3,319.00	-0.06	6,637.88	6,638.00	-0.12	39,828.00
6070 · Parish PASTORAL Needs Expense	198.24	40.00	158.24	198.24	80.00	118.24	500.00
6016 · Food Pantry Expense	0.00	0.00	0.00	0.00	0.00	0.00	386.85
6017 · Senior Center Expense	0.00	85.00	-85.00	0.00	170.00	-170.00	1,000.00
6050 · Outreach Activities	0.00	0.00	0.00	500.00	0.00	500.00	500.00
6025 · Gifts out of parish	0.00	0.00	0.00	0.00	500.00	-500.00	500.00
Total 6000 · Outward Ministries	3,517.18	3,444.00	73.18	7,336.12	7,388.00	-51.88	42,714.85
6100 · Internal Ministries							
6145 · Advertise / Communications	59.99	176.99	-117.00	119.98	276.98	-157.00	2,528.64
6115 · Hospitality/Fellowship Expense	0.00	100.00	-100.00	0.00	200.00	-200.00	1,200.00
6125 · Child Care Expense (Sunday)	0.00	250.00	-250.00	0.00	500.00	-500.00	2,500.00
6126 · Stewardship/Leveraging Expense	0.00	110.00	-110.00	0.00	110.00	-110.00	1,500.00
6130 · Parish Development Fund	0.00	0.00	0.00	418.00	2,000.00	-1,582.00	7,815.00
6140 · Youth & Child Ministries Expens	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Total 6100 · Internal Ministries	59.99	636.99	-577.00	537.98	3,086.98	-2,549.00	16,543.64
6150 · Preschool Expenses							
6155 · Classroom Supplies	75.40	200.00	-124.60	158.77	400.00	-241.23	3,600.00
6151 · Classroom Equipment	0.00	100.00	-100.00	0.00	200.00	-200.00	1,400.00
6165 · Food Supplies-Preschool	900.45	575.00	325.45	1,640.65	1,150.00	490.65	7,350.00
6158 · Hygiene/First Aid	116.22	150.00	-33.78	176.18	300.00	-123.82	1,800.00
6160 · Playground Equipment	0.00	0.00	0.00	0.00	100.00	-100.00	900.00
Total 6150 · Preschool Expenses	1,092.07	1,025.00	67.07	1,975.60	2,150.00	-174.40	15,050.00
6300 · Admin- Salaries							
6200 · Personnel Expenses							
6202 · Salaries & Wages	31,745.34	38,750.00	-7,004.66	72,915.69	77,500.00	-4,584.31	543,820.00
6252 · Substitutes	5,327.40	285.00	5,042.40	6,564.60	1,350.00	5,214.60	4,200.00
6255 · Employee Health/Life Insurance	2,649.76	5,510.00	-2,860.24	8,141.85	11,020.00	-2,878.15	67,620.00
6261 · Pension	1,788.98	2,228.00	-439.02	3,912.95	4,456.00	-543.05	28,364.00
6262 · Payroll Taxes	2,703.47	2,695.00	8.47	6,623.79	5,390.00	1,233.79	35,535.00
6410 · Worker's Comp. Ins	467.69	491.00	-23.31	935.38	982.00	-46.62	5,086.69
6260 · Professional Development	161.64	125.00	36.64	246.26	150.00	96.26	2,400.00
6360 · Supply Clergy/Sabbatical	225.00	75.00	150.00	375.00	150.00	225.00	900.00
Total 6200 · Personnel Expenses	45,069.28	50,159.00	-5,089.72	99,715.52	100,998.00	-1,282.48	687,925.69
Total 6300 · Admin- Salaries	45,069.28	50,159.00	-5,089.72	99,715.52	100,998.00	-1,282.48	687,925.69

F. Profit & Loss Budget Performance Church & Preschool

February 2023

	Feb 23	Budget	\$ Over Bud...	Jan - Feb 23	YTD Budget	\$ Over Bud...	Annual Bud...
6400 · Administration							
6445 · BANK Fees	1.00	47.00	-46.00	67.49	95.00	-27.51	575.00
6560 · Payroll Expenses	746.12	420.00	326.12	993.85	790.00	203.85	3,600.00
6735 · Liability & Property Insurance	1,697.83	1,828.00	-130.17	3,395.66	3,656.00	-260.34	18,286.00
6480 · Misc. Expense	0.00	50.00	-50.00	0.00	100.00	-100.00	600.00
6441 · Outside Services	378.90	177.00	201.90	450.90	354.00	96.90	2,135.00
6430 · Office Supplies	-19.91	208.00	-227.91	215.92	308.00	-92.08	2,500.00
6425 · Office Equip. & Maintenance	264.59	385.00	-120.41	568.15	770.00	-201.85	4,620.00
6420 · Postage	0.00	35.00	-35.00	0.00	70.00	-70.00	525.00
6770 · Internet Provider	199.99	209.99	-10.00	399.98	419.98	-20.00	2,619.87
6755 · Telephone Service	277.27	280.00	-2.73	553.77	560.00	-6.23	3,360.00
6272 · Preschool Share Bookkeeper EXPN	1,000.00	1,000.00	0.00	2,000.00	2,000.00	0.00	12,000.00
6790 · Preschool Facility/Ad- rnt EXPN	2,500.00	2,500.00	0.00	5,000.00	5,000.00	0.00	30,000.00
8045 · Property Tax	0.00	55.00	-55.00	55.00	55.00	0.00	4,755.00
6415 · Fees & Permits	0.00	0.00	0.00	0.00	0.00	0.00	1,350.00
6451 · Memberships & Subscriptions	5.50	25.00	-19.50	10.92	25.00	-14.08	375.00
Total 6400 · Administration	7,051.29	7,219.99	-168.70	13,711.64	14,202.98	-491.34	87,300.87
6500 · Worship & Music							
6525 · Altar Guild Expense	33.50	52.00	-18.50	76.58	104.00	-27.42	625.00
6530 · Bulletin & Lectionaires	0.00	41.00	-41.00	105.00	82.00	23.00	500.00
6541 · Flowers Expense	98.70	120.00	-21.30	218.94	240.00	-21.06	2,000.00
6520 · Liturgical Supplies- Expense	233.55	65.00	168.55	304.53	130.00	174.53	780.00
6506 · Funerals/Weddings/Baptsms Expns	1,302.83	25.00	1,277.83	1,302.83	50.00	1,252.83	300.00
6515 · Music Expense	304.93	100.00	204.93	328.62	200.00	128.62	1,200.00
6505 · Supply Musician	0.00	100.00	-100.00	0.00	200.00	-200.00	1,200.00
6510 · Piano & Organ Maint.	0.00	63.00	-63.00	0.00	126.00	-126.00	750.00
Total 6500 · Worship & Music	1,973.51	566.00	1,407.51	2,336.50	1,132.00	1,204.50	7,355.00
6700 · Building and Property							
6710 · Gas & Electricity	1,737.41	1,413.00	324.41	2,978.92	2,826.00	152.92	16,570.05
6705 · Water Expenses	0.00	0.00	0.00	1,417.24	1,050.00	367.24	7,150.00
6715 · Janitor/Cleaning Crew	2,328.00	2,328.00	0.00	4,656.00	4,656.00	0.00	27,939.00
6725 · Pest Control	243.00	243.00	0.00	486.00	486.00	0.00	3,703.00
6740 · Trash Collection	309.46	276.00	33.46	618.92	552.00	66.92	3,320.76
6760 · Landscape Maintenance	960.00	880.00	80.00	1,900.00	1,760.00	140.00	10,560.00
6730 · Supplies-Janatorial/Campus	178.67	360.00	-181.33	537.78	720.00	-182.22	4,340.00
6775 · Alarm Service	0.00	168.00	-168.00	557.01	586.00	-28.99	3,766.00
6750 · CHURCH-Repairs/Improvements	-1,110.08	1,200.00	-2,310.08	719.74	2,400.00	-1,680.26	14,400.00
6765 · PRESCHOOL Repairs/Improvements	2,993.65	250.00	2,743.65	2,993.65	400.00	2,593.65	4,000.00
6752 · RECTORY -Repairs/Improvements	0.00	150.00	-150.00	0.00	300.00	-300.00	1,800.00
Total 6700 · Building and Property	7,640.11	7,268.00	372.11	16,865.26	15,736.00	1,129.26	97,548.81
Total Expense	66,403.43	70,318.98	-3,915.55	142,478.62	144,693.96	-2,215.34	954,438.86
Net Ordinary Income	4,352.87	959.02	3,393.85	-4,806.93	-4,147.96	-658.97	-20,217.86

F. Profit & Loss Budget Performance Church & Preschool

February 2023

	Feb 23	Budget	\$ Over Bud...	Jan - Feb 23	YTD Budget	\$ Over Bud...	Annual Bud...
Other Income/Expense							
Other Income							
9010 · Extraordinary Income							
9011 · Loan Forgivness PPPL loan 1	3,215.32			3,215.32			
Total 9010 · Extraordinary Income	3,215.32			3,215.32			
Total Other Income	3,215.32			3,215.32			
Net Other Income	3,215.32			3,215.32			
Net Income	7,568.19	959.02	6,609.17	-1,591.61	-4,147.96	2,556.35	-20,217.86

St. David's Monthly Ministry Report to Vestry

Date: March, 2023

Name of Ministry: Preschool

Chair: Karen Garcia-Preschool Director

Informational Matters: (No Action Needed)

Fiscal Update:

- February's P & L shows a net income of approximately **\$1,142.92** for the preschool.
- Although our income (enrollment) is not quite where we want it to be, our expenses in payroll are currently down as we are not paying health insurance and pension on two staff members and have only replaced one teacher instead of two.

Other Updates:

- There were concerns voiced by teachers and a parent as to the possibility of mold having developed in the downstairs classrooms. The facilities chair and committee requested mold testing to be done on the Education Center building which occurred on 3/9/23 and results have come back in "normal" ranges.
- The required lead water testing was completed on 3/7/23 and we do not expect those results back for 4-8 weeks. This was done as a new law went into effect in California that all child care centers have their water systems tested for lead.
- Repair work completed thus far on the downstairs classrooms include, removal and remediation of two layers of old flooring, asbestos removal, new flooring and coving installed, re-painting of all walls of classrooms as removing the coving damaged paint above the coving line. A wonderful extra that has been done is repainting of the flooring of the downstairs outdoor breezeway!
- Other repairs that are being considered or scheduled are replacement of all overhead fans including the broken one and one that is the same age as the broken one, finish switching out of current light fixtures to LED, (in the past we were switching out fixtures as bulbs burned out) and replacement of damaged or stained acoustic ceiling tiles and light covers. We do not have an exact move in date at this time as we are waiting for scheduling of these tasks. One proposed date is March 31st as the school was already going to be closed for a teacher in-service.
- Unfortunately we have had two COVID-19 cases here at the preschool from Classroom B which impacts the younger children's pod. Case one was reported on Saturday 3/11/23 and case two was reported this morning 3/14/23. The positive individuals have been excluded and the remainder of exposed children and staff were required to provide proof of negative home tests to return to school.
- As most of you know we had a lovely little celebration for St. David's Day on Sunday, March 5th with bagpiper, Braveheart face painting, bounce house and lawn games!

Action Items: (None)

Wants/needs/prayers:

Pray that we discern our way forward in how we will express our love, how we will serve our neighbors, and that the right new team members and families to join our community will be sought and revealed.



St. David's Day Fun!

Ms. Zyntia paints Emma's face.

Children & families enjoyed the lawn games and visiting!



The breezeway is painted like a river or creek bed! It is welcoming and appealing to our children and families leaving a nice first impression. Our classroom walls also reflect a soft blue cool palette.

Service & Justice Report to Vestry 3/14/23

1. **CCSA:** During Lent we are continuing to collect socks and children's clothing in the CCSA bin on Sundays.
2. **Interfaith Shelter support:** We supplied two dinners and one night of overnight hosts for the Shelter at Our Mother of Confidence. And Kara Crawford led a budget/job opportunity workshop on one of the Saturdays.
3. **Gray Brigade:** The trip to the Safari Park on Ash Wednesday had to be canceled due to cold, windy and wet weather. However, 16 seniors from the Cambodian Anglican Church decided to attend our noon Ash Wednesday service and were blessed to receive ashes from Mother Susan. We hope to plan some other activity with our two senior groups – perhaps a visit to a Balboa Park museum (one that is free on a Tuesday) or having them join us on a Friday for a fun gathering (TBD).
4. **ECS Gala:** Debby has not received any suggestions for a gift basket that St. David's could donate for the Gala on May 13. **Could the Vestry help with this idea?**

Submitted by Debby Park, 2/12/23

Facilities Use Report to Vestry for March, 2023

While repairs are continuing in the downstairs preschool classrooms, Preschool Playball on Wednesday mornings, Senior Center on Friday mornings and Coffee Hour on Sundays are meeting in the Education Center.

Regularly scheduled outside groups:

Tutoring/Longfellow – M, T, Th 3:30-5:30 pm in Library, Wed 1-4 in Ed Center

Beach Area Beginner AA – Tues 7 pm in Ed Ctr

AI- Anon – Wed 12:30-2:30 pm in Library

AA Women's Class Act – Wed 6:30-7:30 pm in Ed Ctr

Forest Park HOA - Thurs (bi-monthly) 5:30-7 pm in Library

AA Men's – Thurs 7-9 pm in Sanctuary

AA Mixed – Fri 8-10 pm in Ed Ctr

Special Outside Group:

DOK Quiet Day – March 25, 8 am -2 pm in Ed Ctr, 11:30 am – noon in Sanctuary

Special Church Activities:

Holden Evening Prayer – Mondays 5:30-6 pm in Sanctuary

Lenten Book Study – Wednesday 2:30-3:30 pm in Library, Stations of the Cross 3:30-4 pm in Sanctuary

Submitted by Debby Park 3/12/23