

St. David's Church and Preschool
Vestry Meeting Minutes for February 21, 2023
Approved

Vestry Members

Elaine Turnbull (1/26), Rectors Warden, Anne Kellett (1/26), Vicki Greco (1/24), Loral Priest (1/24), Jr. Warden, Kathleen Hoot (1/25), Bill Blakeslee (1/26), Jane Krikorian (1/25), Treasurer, Joy Wolf (1/24), Kathy Winder (1/25) The Rev. Susan Astarita Interim Priest in Charge, Vestry Chair

Staff: Karen Garcia Director St. David's Preschool; John Mark Harris, Director of Music

APP Team: Jan Romerdahl, Equilla Luke, Loral Priest

Vestry Clerk: Chris Timmins

A. Opening

6:37 PM

1. Welcome/Call to Order – Mother Susan
2. Establish Quorum:
PRESENT: Elaine Turnbull, Rectors Warden, Anne Kellett, Vicki Greco, Loral Priest, Jr. Warden, Kathleen Hoot, Bill Blakeslee, Jane Krikorian, Treasurer, Joy Wolf, Kathy Winder, The Rev. Susan Astarita Interim Priest in Charge, Vestry Chair
ABSENT: NONE
3. Welcome Guest David Priest.
4. Opening Prayer – Mother Susan
5. Appoint Clerk pro-tempore - Chris Timmins – Mother Susan
6. Approve January 10, 2023, Minutes **MSP**
7. Approve Consent Agenda: Read and Review all documents in the Vestry Google Doc. Any items that need discussion or clarification must be removed from consent and added to New Business Agenda.
8. There was a motion to approve the consent agenda. **MSP**

B. Old Business

1. APP TEAM Quarterly Summary – Jan, Equilla and Loral

a. Eleven items of achievement

- Church Celebration
- Vestry Retreat
- Ministry Reviews
- Session with investment professional
- Three healing sessions with Eric Law
- Audit
- Some ministries participated in budgeting sessions
- Two APP Discussions

b. Six Recommendations:

- Review Investment Opportunities
- Update By-Laws (2015)
- Disruptive Behaviors
- Power Users/Priest Role diminished
- Treasurer holds three roles, 10 years is too long of a term, consider change and outside parish treasurer
- Community -Status Quo without growth. Not moving forward, Static in innovation, creativity, moving forward processes.

Discussion:

1). Non-parish Treasurer, 2). How has priest power diminished, 3). Important to look at what kind of church we are, Lenten Book Study - *Signs of life -Nurturing Spiritual Growth* to address some of these issues.

2. 2023 Vestry Nominations and Elections

Elaine announced that going forward we will be using the titles Rectors Warden and People's Warden in place of senior warden and Junior Warden.

Vote done in Writing: Each member wrote a name.

– **People's Warden:** nominees were Anne Kellett and Joy Wolf. There was a tie vote and Joy withdrew her name. **Anne was elected.**

– **Treasurer:** nominees were Jane Krikorian and Terry Farrelly. Terry was a recommendation from APP Team. (Resume attach to minutes) **Jane was elected.**

– **Vestry Clerk: Chris Timmins was elected** by show of hands.

3. Monthly Finance Report – Jane Krikorian

Income/Expenses for Jan 2022

Dec ending cash: \$65,072 (Balance Sheet: BofA + FC accounts)

Jan Church Income: \$25,162 (from P&L Church)

Jan Church Expenses: \$27,486 (from P&L Church)

Jan Preschool income: \$41,753 (from P&L Preschool)

Jan Preschool expenses: \$48,589 (from P&L Preschool)

Jan ending cash: \$61,084 (Balance Sheet: BofA + FC account)

BofA Savings Account = \$600,195

Total net income year-to-date for the Church and Preschool: (\$9,160)

Monthly Transfer (\$3,200 x 1) for Verizon Replacement Income : \$3,200

Net Income after transfers: (\$5,960)

Informational Matters:

- a. The Church had a negative net income in Jan of (\$2,324).
- b. The Preschool had a negative net income in Jan of (\$6,836).
- c. Total net income in Jan for Church and Preschool: (\$9,160). Adjusted by \$3,200 transfer = (\$5,960).
- d. Total income year-to-date for the Church and Preschool is \$66,915.

- e. Total expense year-to-date for the Church and Preschool is \$76,075.
- f. Total net income year-to-date for the Church and Preschool = (\$9,160).
- g. Total net income year-to-date for Church and Preschool: (\$9,160). Adjusted by \$3,200 transfer = (\$5,960).

(Please note: the y-t-d figures are the same as the monthly figures because we are in the first month of the year.)

Property Report

- a. David Priest and Anne Kellett gave an update on the preschool water damage issues and status of the preschool classrooms, flooring replacement and general construction plan. Current estimate is at least \$20,000 for repairs.
- b. The liability policy does not cover any of the costs because this is considered “water damage” and not flood damage.
- c. Committee discussed asking the Chancellors at the Diocese for help calling the insurance company (do we have “Business Interruption Insurance”?) but there was not a decision on who would contact the Diocese.
- d. There is a possible Property Grant available from the Diocese to help cover some of the construction costs. Priest explained her understanding that any repairs done to the actual buildings themselves could be covered and three bids would be needed to qualify for the grant.
- e. The Committee discussed how to cover the costs for repairing the water damage in the preschool classrooms. If a Property Grant is received it will be used to pay back either First Citizens or the Bank of America Savings Account.

Action Items

- a. A **motion** was made to transfer \$10,000 from First Citizens Savings Account to Bank of America Operating Account to cover preschool water damage project. **MSP**
- b. A **motion** was made to transfer \$10,000 from Bank of America Savings Account to Bank of America Operating Account to cover preschool water damage project. **MSP**
- c. A **motion** was made to transfer \$10,000 from Bank of America Savings Account to Bank of America Operating Account to cover new sound system as approved 12.20.22 by Diocese in Verizon Proceeds Plan 2.0. **MSP**

8. Stewardship update 2/14/23 – 44 Pledgers \$216,390.00

9. Preschool Report - Karen Garcia

- a. Announcement that there will be a tuition increase as of March 1.
- b. Information shared about the visit from the Licensing Board. This visit is always unannounced.
- c. A motion was made to cover the cost of \$900 for a finder’s fee for the new preschool teacher. **MSP**

10. Preschool Repair and progress Report - David Priest

See Discussion Items in Treasurer’s Report.

11. Arts Commission – Recommendation Banner Stand & Artwork – Anne Kellett

- a. A **motion** was made to prepay for a new banner stand from Almy at the cost of \$1071.00 with the understanding that donations will be asked for to cover this cost. **MSP**
- b. A **motion** was made to prepay for the enlargement of 7 photos to be displayed on the back of the church in a new exhibit about our history of rising up from the fire. Present banner to be included in this exhibit. The total cost of this is \$413.76 with the understanding that donations will be asked for to cover the cost. **MSP**

12. Lent Plans – Anne Kellett

Beginning on March 1 at 2:30 PM, Mother Susan will lead a book study (*Signs of Life* by J Sidebottom) in the library. This will be followed by a lay-lead Stations of the Cross, Followed by a Soup Supper at The Pub.

C. New Business

1. Joy Wolf is working on the Creation Care Program and will share info
2. Bill Blakeslee recommended Labyrinth repair.

D. Important Dates

3/5 St. David's Day Celebration and Commission of 2023 Vestry
3/14 Next Vestry Meeting.

E. Motion to Adjourn MSP

TIME: 8:00 PM

F. Closing Prayer – Mother Susan